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Non-Resident Nepali Association National Coordination Council - USA



EIN# 62-1850599

Ref.: EBMM 00006/2023-2025

Date: July 18, 2024

NRNA NCC USA Executive Board (2023-2025) 6th Board Meeting Minute (Emergency)

Chair By: President, Dr Arjun Banjade

Moderated By: General Secretary, Ram Hari Adhikari

Note Taker: Secretary, Dipak Sapkota & Shanti Poudyal

Meeting Date: July 11, 2024

Meeting Time: 6:00 PM (EST)

Venue: Online, Zoom

The meeting was called to order on July 11, 2024 at 6:15 PM EST by General Secretary Ram Hari Adhikari. The attendees constituting a quorum were as follows:

S.N.	Name	Designation	Attend
1.	Dr Arjun Banjade	President	Yes
2.	Bikash Upreti	Senior Vice President	Yes
3.	Bhanu Kharel	Vice President	Yes
4.	Prem Tamang	Vice President	Yes
5.	Gyanendra Gurung	Vice President	No
6.	Netra Pandey	Vice President	Yes
7.	Sunita Sapkota Kandel	Women Vice President	No
8.	Anup Khanal	Youth Vice President	Yes
9.	Ram Hari Adhikari	General Secretary	Yes
10.	Dipak Sapkota	Secretary	Yes
11.	Shanti Poudyal	Secretary (Women)	Yes
12.	Saroj Sigdel	Treasurer	Yes
13.	Diwakar Pande	Joint-Treasurer	Yes
14.	Dr Rajan Panta	Spokesperson	No
15.	Tej Poudel	Youth Coordinator	No
16.	Sunita Khatri	Women Coordinator	Yes
17.	Dr. Gangadhar Acharya	Board of Director	No
18.	Durga Tiwari	Board of Director	Yes
19.	Bal Rai	Board of Director	Yes
20.	Rita Devi Pradhan	Board of Director	Yes
21.	Bishnu Baral	Board of Director	Yes
22.	Srijana Sharma	Board of Director	No
23.	Nima Sherpa	Board of Director	Yes

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24.	Saraswati Sharma	Board of Director	No
25.	Basudev Bhatt	Board of Director	Yes
26.	Laxman Darlamee	Board of Director	No
27.	Mohan Kusari	Board of Director	No
28.	Nabaraj Nyaupane	Board of Director	Yes
29.	Ang T Sherpa	Northeast	No
30.	Bishnu Khatri	West	No
31.	Mahendra Basnet	Midwest	Yes
32.	Mohan Neupane	South	No
33.	Hari Prasad Ojha	Chapter President-CALIFORNIA	No
34.	Prakash Poudel	Chapter President-COLORADO	Yes
35.	Surendra Laudari	Chapter President-FLORIDA	No
36.	Kapil Sharan Wagle	Chapter President-GEORGIA	Yes
37.	Balaram Pokhrel	Chapter President-ILLINOIS	No
38.	Shivahari Khatri	Chapter President-INDIANA	No
39.	Uttam Basnet	Chapter President-KANSAS	No
40.	Sundarmani Poudel	Chapter President-KENTUCKY	Yes
41.	Kul Prasad Gurung	Chapter President-MARYLAND	Yes
42.	Prachanda Shrestha	Chapter President-MASSACHUSETTS	Yes
43.	Santosh Subedi	Chapter President-MICHIGAN	Yes
44.	Durga Pyakurel	Chapter President-NEVADA	No
45.	Kamal Dhungana	Chapter President-NEW HAMPSHIRE	Yes
46.	Bhakta Gurung	Chapter President-NEW JERSEY	Yes
47.	Rajendra Dahal	Chapter President-NEW MEXICO	No
48.	Heman Bahadur Malla	Chapter President-NEW YORK	No
49.	Sudan Thapa	Chapter President-NORTH CAROLINA	Yes
50.	Hota Bishowkarma	Chapter President-OHIO	No
51.	Jangbu Sherpa	Chapter President-OREGON	No
52.	Jaindra Lama	Chapter President-PENNSYLVANIA	No
53.	Dipendra Guragain	Chapter President-TEXAS	Yes
54.	Surya Bastakoti	Chapter President-UTAH	No
55.	Bishal Karki	Chapter President-VIRGINIA	No
56.	Bashu Dev Prasai	Chapter President-WASHINGTON	No
57.	Raj Kumar Hamal	Chapter President-WISCONSIN	Yes
58.	Raj Acharya	Chapter President-NEBRASKA	No
59.	Prabal Nepal	Chapter President-MINNESOTA	No
60.	KP Bhatta	Chapter President-CONNECTICUT	No

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Terms of Reference:

- Roll called by General Secretary
- Meeting opening remarks by President
- Discussion on Agenda

The Previous Meeting Minutes: The minutes from the previous meeting were accepted as read.

Agendas:

- 6.1 Proposed Amendments to Current Bylaws
- 6.2 Progress Report by the General Secretary
- 6.3 Financial Report by the Treasurer
- 6.4 Any Other Business (AOB)

Discussions and Decisions on the Agendas:

6.1 Proposed Amendments to Current Bylaws

During the meeting, Bylaws Committee Chair and General Secretary, Ram Hari Adhikari, presented the Proposed Amendments to the Current Bylaws. After thorough discussion, the Executive Committee unanimously approved the proposal to be presented at the upcoming Annual General Meeting (AGM) for further consideration and ratification.

The approved Proposed Amendments to the Current Bylaws are attached as Annex-I (see Annex-I).

6.2 Progress Report by the General Secretary

General Secretary, Ram Hari Adhikari, presented the draft of the Organization's Progress Report during the meeting. After review and discussion, the Executive Committee unanimously approved the draft to be presented at the upcoming Annual General Meeting (AGM) for final consideration.

The approved Organization's Progress Report is attached as Annex-II (see Annex-II).



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6.3 Financial Report by the Treasurer

Treasurer, Saroj Sigdel, presented the draft of the Organization's Financial Report during the meeting. The Executive Committee provided suggestions to enhance the clarity of the report and shared various ideas for improvement. After discussion, the committee unanimously approved the report, with the suggested revisions, to be presented at the upcoming Annual General Meeting (AGM) for final review.

The presented and approved Organization's Financial Report is attached as Annex-III (see Annex-III).

6.4 Any Other Business (AOB)

During the meeting, Executive Committee members shared various ideas and suggestions aimed at ensuring the success of the upcoming Annual General Meeting (AGM). These suggestions included strategies for efficient planning, event organization, and member engagement.

- **Upcoming Meeting:** We will soon announce the date and time for our next meeting. Please stay tuned for this information.
- **Adjournment:** With no further business on the agenda, President Dr. Arjun Banjade gracefully concluded the meeting with his insightful closing remarks.

Ram Hari Adhikari
General Secretary
NRNA NCC USA

Dr. Arjun Banjade
President
NRNA NCC USA

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Non Resident Nepali Association

National Coordination Council of USA

BYLAW-2010

With Complete Restatement

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TERMINOLOGIES:

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- **NRN:** Non Resident Nepali
 - **Board:** National Board of NRNA NCC of USA
 - **Board Member:** Member of the Board
 - **State Chapter:** ~~As defined in NRNA NCC of USA's Bylaws~~ (US State level chapters of NRNA NCC of USA as defined in NRNA NCC of USA's Bylaws.)
 - **NRNA USA or Council:** Non Resident Nepali Association, National Coordination Council of USA
 - **Registered Member:** Member who has paid fee and maintained membership of NRNA NCC of USA
 - **NCC:** National Coordination Council
 - **ICC:** International Coordination Council
 - **NRNA:** Non Resident Nepali Association
 - **PNO:** Person of Nepali Origin
 - **ICC Member:** Member of the NRNA, ICC, Representing NRNA NCC of USA
-

ARTICLE I: NAME

1. The name of this organization shall be Non Resident Nepali Association, National Coordination Council of USA (hereinafter referred to as "NRNA NCC USA or NRNA-USA"). It shall be an inclusive, autonomous, independent, non-profit organization, which shall be registered as tax-exempt under terms of section 501(c)(3) of the Internal Revenue Code of the United States of America.
-

ARTICLE II: DEFINITIONS

2. The "Board" means the Board of the NRNA NCC USA.
3. "Non-Resident Nepali" means:
 - a. A citizen of Nepal, who has been living at least two years in any country of the world excluding the South Asian Association for Regional Cooperation (SAARC) countries, except those Nepali Citizens deputed in the Nepalese Missions by the Government of Nepal or students studying in the foreign Academic Institutions, and currently living in the United States.
 - b. A citizen of Nepal, who is a lawful permanent resident of the United States.
 - c. A citizen of the United States, who is a Person of Nepali Origin (PNO).

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4. "Person of Nepali Origin" or "PNO" means a person of Nepali ancestry who is a citizen of the United States.
- ~~5. Left blank intentionally.~~
6. "Board of Directors, Officers, and the Board" or "National Board" means the Executive body of the NRNA NCC USA.
7. "These by-laws" means the by-laws of the NRNA NCC USA.
8. "NRNA NCC USA State Chapter" means any State chapter that shall be formed as per these by-laws and organized under the United States of America's respective State laws.
9. "Registered Member or Life Member" is a due-paying (NRN) member of NRNA NCC USA. A member of NRNA NCC USA shall automatically become a registered member of a State Chapter in the State where he or she permanently resides.
10. "Institutional Affiliation Member" means a Nepali or Nepal-related association (**A Not - for-profit organization**) in the United States to whom the NRNA NCC USA has given an institutional affiliation to promote the NRN issues through collaboration and supportive relationship between such organization and the NRNA NCC USA.
11. Honorary Member: National Board may confer NRNA NCC USA's Honorary Membership to any person, who has received national or international recognition in his or her field, and who has agreed to follow this Bylaws and the charter of the NRNA NCC USA.
12. Annual General Meeting (AGM) means the annual meeting of all members of the NRNA NCC USA.
- ~~13. Deleted.~~
- 14. [ADDED NEW ARTICLE]: NRNA ICC: The International Coordination Council (NRNA ICC) is a non-profit organization that coordinates all the independent NRNA National Coordination Councils (NCCs) in different countries, except those in SAARC countries. These NRNA NCCs are registered as non-profit organizations in their own countries. The ICC works closely with these NCCs to connect Nepali people living abroad. Registered with the Foreign Ministry of Nepal, the ICC represents Nepali people globally. The NRNA NCC USA works with the ICC to connect Nepali people worldwide, following its bylaws.**

ARTICLE III: GOALS AND OBJECTIVES

14. The primary goals of the NRNA NCC USA shall be as follows:
 - ~~a. To function as the national Board of NRNA NCC USA and national coordination council of its international organization NRNA ICC.~~

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To operate according to the NRNA NCC USA's bylaws by collaborating with the national coordination council of its international organization, NRNA ICC.

b. To represent and promote the **cultural** interest, rights, privileges, and ~~immunities~~ **support any immediate needs** for NRNs in the United States and Nepal.

~~c. To coordinate the National Board's activities with the NRNA NCC USA and its State Chapters.~~

To coordinate with its State Chapters and implement the Board's decisions at the state level through these chapters.

d. To coordinate with other national and global not-for-profit organizations with similar interests to promote and protect NRNs' interests, rights, privileges, and immunities.

15. The objectives of the NRNA NCC USA shall be:

~~a. To encourage and facilitate the mobilization of NRN and American resources for supporting NRN as defined in these by-laws [NOTE: THIS ARTICLE IS EXACTLY AS subsection b below].~~

b. To coordinate, facilitate, and conduct activities to mobilize NRN resources and know-how, maintain and foster Nepali identity and cultural heritage, further academic and professional advancements, and contribute towards NRN as outlined in these by-laws.

c. To represent and promote the interests of Nepali in the USA.

d. To facilitate the overall development of Nepal **by sharing NRN's knowledge, skill and resources.**

e. To encourage and facilitate NRNs and American investments to support development efforts in Nepal.

f. To organize national and international level **skill knowledge and technology share-based** conventions and conferences and publish newsletters to accomplish the objectives of the NRNA NCC USA.

g. To foster friendship and understanding between NRNs, Nepali Americans, and friends of Nepal in the USA.

h. To improve the **bilateral** relationship between Nepal and the USA.

i. To formulate the policies and rules governing the NRNA NCC USA, and define the function, duties, and decision-making process of the NRNA NCC USA.

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- j. To ~~achieve~~ promote the continuation of Nepali citizenship to NRN or dual citizenship to PNO.
- k. To represent and promote the interests of NRN in Nepal and elsewhere.
- ~~l. To raise and donate financial resources nationally and internationally.~~
- ~~m. To support and assist in the humanitarian and relief work during the time of disaster and human suffering, including but not limited to any sort of natural calamity directly or in cooperation with other national and global organizations or individuals for achieving the objectives of NRNA NCC USA.~~

Combined sub article l and m and rewritten it as: To raise funds locally and globally to support communities during natural disasters and times of adversity, collaborating with other Not-for Profit-organizations to achieve NRNA NCC USA's objectives.

ARTICLE IV: MEMBERSHIP

- 16. An individual shall satisfy all of the following criteria to be an NRNA NCC USA member:
 - a. Be an NRN as defined above in Article II-3.
 - b. At least 18 years old.
 - c. Submit an application with:
 - i. Proof of one's valid photo ID.
 - ii. Proof of residency- physical address.
 - iii. Membership fee.
 - iv. Other documents required by Board's membership policy.
 - d. **The Membership verification committee (MVC), formed by the Board, with by laws guidelines,** verifies the members with help of local chapters ~~and regional committees considering the following points~~ **specific criteria outlined in the following points—**~~and the membership policy approved by the National Board~~

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~~i. Submit the membership application as specified on Article 17 of this bylaw.~~

i. The membership application received as described in Article 16 and 17 of these by-laws.

~~ii. One card issued by the USA financial institutions, four transactions with the same address, and the same billing address. Membership fees couldn't be paid with any type of gift card. Any membership fees paid by gift card will be invalid.~~

ii. All applicants must pay membership fees with a debit or credit card issued by a US financial institution. Up to four transactions are permitted using the same card and billing address to pay for up to four members. Members cannot pay membership fees with gift cards, and any payments made will be considered invalid.

~~e. Get approved by the NRNA NCC USA board or Membership Committee and receive a Member ID.~~

e. Once the Membership Verification Committee (MVC) checks the membership requirements from the membership applications as per the bylaws, and after MVC recommends verification, the Board reviews and approves membership to new members.

17. An individual seeking membership can submit his/her membership application and dues in one of the following ways:

~~a. An individual may apply for membership through MIS developed and implemented by the NRNA NCC. once this system has been tested, verified, and validated by the NRNA NCC USA and it is in compliance with all the Federal laws and regulations, online or any other remote means using a universal resource locator (URL) or any other technology directly with NRNA NCC USA.~~

The Board will make membership applications accessible to all members, old and new, through the MIS after it is tested, verified, and approved to comply with all US federal laws and regulations. Applications will be available online or through any remote method using a universal resource locator-URL or other technology directly with NRNA NCC USA. The Board can follow its bylaws timeline to revise the membership process if needed in special circumstances. For any revision of the membership process, it can only be carried out by a two-thirds majority of the Board, subject to compliance with the ICC regulations.

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b. As a proof of residence, the applicant may provide utility bills, any identification card, or any other proof as defined by membership policy.

~~c. NRNA NCC USA, its Board Members, its employees, Committee shall maintain its Member and/or applicant's personal information confidential and shall follow the Federal Law of the United States that protects personal information and privacy rights of applicants and members. If any board Member disclosed personal data or confidential information of Member and/or applicant, an employee without Board's decision to a third party such Board Member, or any other employee, committee members shall be personally liable. However, this paragraph shall not prohibit using applicant and/or members' personal and confidential information to determine Member or applicant's verification purpose.~~

NRNA NCC USA, its Board Members, and its office holders shall keep the personal information of its members and applicants confidential. They will follow to the Federal Laws of the United States that protects personal information and privacy rights of applicants and members. Any member who discloses personal data or confidential information of a member and applicant-without Board's decision shall be personally liable. However, this paragraph does not prohibit using applicant and/or members' personal and confidential information to determine membership verification purpose.

- 18) The NRNA NCC USA shall have the following categories of memberships.
- a) REGISTERED MEMBER: Membership dues: \$ 20 (twenty dollars) to be paid for one term (two years), beginning from the next day after the election till the day of next election (The Executive Board shall **have full power to** decide registered membership dues if there are any changes in the ICC portion before the next AGM.)
 - b) LIFE MEMBER: Membership dues, as decided by the Board, to be paid one time for life. **However, if this NRNA NCC USA's life membership policy contradicts the ICC's, the board will pause unless another decision has been made.**
 - c) REGISTERED MEMBERSHIP FEE FUND Membership fee shall be distributed as follows:
 - i. NRNA ICC- \$5.00/ (Life-member: Per member/Tenure)
 - ii. National Board-\$5.00/ (Life-member: One time)
 - iii. State Chapter- \$5.00/ (Life-member: One time)
 - iv. Emergency Fund- NCC- \$2.50/ (Life-member: One time)
 - v. Foundation Fund \$1.25/ (Life-member: One time)

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vi. Youth, Student and Women Empowerment Fund \$1.25/ (Life-member: One time)

- d) ~~In case, ICC changes the existing fee structure for registering membership, the national board of NRNA NCC of USA shall have rights to amend the existing membership fee structure of NRNA NCC of USA.~~
If the ICC suggests reviewing the current membership fee structure, the board can discuss and change the membership fees.

19) ~~Registered Members and/or Life Members of this organization shall have the following rights and obligations:~~

- a. ~~—— To vote for Board of Directors and/or Officers of NRNA National Coordination Council of USA, Board of Director of its own State Chapter, and any other General Election which are conducted by National or State General Meetings. Individual Member and Life Member shall have the right to vote at Annual General Meeting and Special General Meeting for any other matters proposed in such a meeting.~~
- b. ~~—— To be a candidate of any position of National and/or State Chapter and contest such election, provided that such Member who is a candidate for National or State Chapter must be either the United States citizen, PNO or a lawful permanent resident of the United States from Nepal and eligible under the provision of this Bylaws.~~
- c. ~~—— To update their present mailing address, email address, and phone number. However, the National Board and/or State Board shall provide on its URL (website) facility where members can change their information.~~
- d. ~~—— If a member does not change his/her personal contact information, the National Board and/or State Chapter may send notice to the last known address. If notice is sent to the last known address, it shall be presumed that Member has received notice unless the Member proves that he/she provided the change of address, and Board failed to update such address or send an old address.~~

Rights and Responsibilities of Registered Members and/or Life Members of this organization:

- a. Voting Rights:

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- NRNA members have the right to vote for the Board of Directors and Officers of the National Coordination Council of USA and the Board of Directors of their respective State Chapters.
 - Members can vote in any other general conventions held by national or state level.
 - Both registered General Members and Life Members can vote on any proposed matters at the Annual General Meeting and Special General Meeting.
- b. Candidacy Rights:
- Members can run for any position at the National or State Chapter level based on the eligibility requirements stated in the Bylaws to run for these positions.
 - Candidates must be U.S. citizens, People of Nepali Origin (PNOs), or lawful permanent residents of US, who is originally from Nepal.
 - The election commission will publish the requirements based on the Bylaws in their election schedule.
- c. Updating Contact Information:
- Members should update their mailing address, email address, and phone number via their membership portal on the NRNA NCC USA's website.
- d. Receiving Notices:
- The National Board and State Chapter will communicate with members via email to communicate any information to the address provided in their membership profile.
 - It's the member's responsibility to keep their information updated and accurate.
 - It is officially considered that the member has received all the information sent through email. If members do not update or change the information, that is their responsibility, and the board will not take any responsibility.

20) Life Members shall have all rights and privileges, ~~which are provided to registered members. Besides, the Life Member shall have priority to be a representative or a delegate to the International Coordination Council-ICC by election from all members general convention.~~

21) Invalid Membership Fees: The membership fees paid by those invalid members who failed to get verified or failed to pass membership requirements or person decided to cancel membership after becoming a member will not be refunded with the exception due to the technical error or human error by the management shall be refunded to those members within 30 days of the rejection or disqualification of membership. The check shall be mailed to the physical address on file.

22) Life Membership Fee Fund: The National Board shall collect and deposit the remaining balance after separating the funds as mentioned at in the article on life membership fees in a separate account, ~~which will be called the~~ also known as the life Membership Fund account. NRNA NCC USA shall spend a sum not more than 10% of the total amount in Life Membership

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Fund in its 2-year tenure, which includes five dollars of ICC membership fee of each member per term. 10% shall be calculated at the end of the 2-year tenure fund amount.

23) ~~Admission and Revocation of Membership: The Board shall have the power and discretion to issue a procedure for applying for membership. The application for membership shall be reviewed and approved as long as such individual applicant is qualified under Charter and Bylaws of NRNA NCC USA, by State Chapter or Board. Such a decision shall be made within 30 days from the date applicant provides all necessary documents, pays fees. If Board denies any person's registered membership at that condition Board Shall give written reasons of denial.~~

23. Admission and Revocation of Membership: The Board shall have the power to set up a procedure for applying for membership. If a person meets the requirements outlined in the Bylaws of NRNA NCC USA, the Board will review and approve their application. This decision will be made within 30 days after the applicant submits all required documents and pays the fees. If the Board denies someone's membership, they must provide the respective applicants with a written explanation for the denial if requested by the applicant.

24) ~~Board may ask for advice and/or opinion on the issue of revocation of membership with the Legal Advisory Committee. The Member who is charged for violation overran USA's by-laws, charter and acted against purpose and objective of these by-laws and NRNA USA's charter shall have the right to be heard before the Legal Advisory Committee. Legal Advisory Committee shall make findings based on the evidence and recommend its opinion to the Board for making required decisions.~~

Rewritten 24 as: If a member is found guilty to be involved in any criminal activities or violates the rules and objectives outlined in NRNA USA's bylaws, the Board will consider terminating the membership. The Board may consult the Legal Advisory Committee of NRNA NCC USA while acting to terminate a member's membership. In that case, the member can appeal their case to the legal committee. The Board will make a final decision regarding any actions to be taken against the member based on the recommendation of the legal committee.

25) ~~Deleted~~

26) The State Chapter or Board may send one or more reminders to the Member if by the due date Member does not pay dues. If a member fails to pay dues according to this Bylaws, such Member's rights and privileges shall be suspended until such membership due is paid in full.

27) **Any form of identification collected from applicants** ~~The photo id document collected during the membership registration process shall be deleted permanently within 30 days from the last day of NRNA ICC AGM of the election year.~~

ARTICLE V: INSTITUTIONAL AFFILIATION

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28) In order to promote common NRN issues and achieve mutual goals and objectives of the NRNA NCC USA, the Board shall formulate policy, develop and maintain a cooperative, collaborative and supportive relationships with all Nepali and Nepal related associations in the United States and Nepal, and provide an opportunity with NRNA NCC USA (hereby called "Institutional affiliation"), provided that such Institutional Affiliation satisfies all of the following requirements:

- a. It subscribes to the vision, objective and purpose of the NRNA NCC USA's By-laws.
- b. It is a registered non-profit organization in any State within the United States.
- c. With respect to an organization outside of the United States the following additional requirements must be met:
 - i. Associations must consent to the State of Tennessee jurisdiction if there is any dispute between associations.
 - ii. Associations' purpose, goal, act, mission, rules shall not be inconsistent with the United States' Federal Law and State Law of the respective State.
 - iii. Association's purpose, goal act, mission, and rules shall not be inconsistent with NRNA NCC USA's certificate of incorporation and By-laws.
- d. NRNA NCC USA Affiliation to NRNA ICC:
 - I. NRNA NCC USA will function as an NCC of NRNA ICC in the USA and support its objectives and programs by organizing and managing NRNA activities within and under the law of the land of the United States of America.
 - II. NRNA NCC USA will transfer some funds it has generated through donation or ICC membership fees in the USA to NRNA ICC to comply with the ICC by-laws. NRNA ICC will provide the necessary PO, Invoice, applicable W-8 BEN, Receipt, and Status of NRNA ICC as Non-Profit Documents issued by the Government of Nepal accordingly to NRNA NCC for compliance purposes and document substantiation for the audit. NRNA NCC USA will make sure it complies with the respected laws of the land of the USA before releasing the fund.
 - III. NRNA NCC USA shall comply with the constitution, directives, and guidelines of NRNA ICC to the extent permitted by law of the USA's land.

ARTICLE VI: NATIONAL BOARD OF DIRECTORS AND OFFICERS

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- 29) ~~There shall be a~~ **The** Board of Directors and Officers (hereinafter referred to as "the Board") to formulate and implement programs and activities to achieve the objectives of the NRNA.
- 30) The Board shall make policy suggestions to the Annual General Meeting or Special Meetings of Members.
- 31) The Board shall have the power to form committees and task forces as may be deemed necessary and, shall determine the functions and terms of their existence.
- 32) The Board shall take any action or decision required to be taken at the board meeting through email, fax, internet, and conference calls.
- 33) The Board shall have the power to hire administrative staff as deemed necessary and compensate for the person's services.
- 34) The Board shall hold its Annual General Meetings to transact the organization's work, including but not limited to review the past year's program activities and accounts, recommend policy changes, and consider any other business of the agenda that is allowed by the presiding officer at his or her sole discretion.
- 35) ~~The National Board shall coordinate and communicate with the US Embassy in Nepal and obtain necessary help from the US Embassy for NRNA Members while NRNA Members are in Nepal.~~
- 36) The officers of the Board shall consist of the following Positions.
- 1.
 - a) President
 - b) Senior Vice President
 - c) Vice President- Four
 - d) ~~Woman~~ Vice President (**Woman**)
 - e) Youth Vice President
 - f) General Secretary
 - g) Secretary-(open)
 - h) Secretary- (Woman)
 - i) Treasurer
 - j) Joint Treasurer
 - k) Spokesperson
 - l) Youth Coordinator
 - m) Women Coordinator
 - n) ~~IT Coordinator~~
 - o) Eight (8) Directors/Board Members-(open)

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- p) Four (4) Directors/Board Members-(Women)
- q) Regional Committee Chair (RCC)- North-East
- r) Regional Committee Chair (RCC)-Midwest
- s) Regional Committee Chair (RCC)-South
- t) Regional Committee Chair (RCC)-West
- u) State chapter Presidents

The term "Woman," as mentioned in Article 36(1)(d), (h), (p), shall be used only for the electoral purposes. This terminology shall also apply to state chapters.

a) ~~There shall be 30(Thirty) nationally elected positions of State Chapter Presidents elected from the State Chapters, Spokesperson, and IT Coordinator. The total number of the positions shall be different based on the State Chapter president's number. Of above positions shall be elected except spokesperson, and IT Coordinator by the members of the NRNA NCC USA as described in this Bylaws.~~

The Board shall have 31 nationally and regionally elected positions, one nominated position (spokesperson), and the State Chapter Presidents, and the order of positions in the board shall be as in article 36. The spokesperson will be nominated and approved at the first board meeting and will automatically become a board member. The number of positions on the Board will vary depending on the number of State Chapter Presidents.

b) The vice-presidents shall have one or more departments. ~~The President shall assign the portfolios with the consultation of the Executive Board, and the Committees and the Taskforce shall form under those departments.~~ The president shall assign the tasks of all Vice Presidents and elected Board of Directors within 60 days from the election date with the consultation of the Executive Board.

c) Executive Secretariat

i) The NRNA NCC USA will have an Executive Secretariat to expedite the work of the NRNA NCC USA. The Executive Secretariat will have a President, Senior Vice President, **four Vice Presidents, Women Vice President,** Youth Vice President, General Secretary, Secretary, Women-Secretary, Treasurer, Joint Treasurer, Spokesperson, Youth Coordinator, Women Coordinator, ~~and IT Coordinator.~~ In the event, that a full meeting of the Executive Board is not possible immediately, but a decision is required, the Executive Secretariat may make and implement decisions. ~~in accordance with the mandate received from the General Assembly or this Bylaws.~~

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ii) Decisions of the Executive Secretariat shall be the same as those of the Executive Board, but such decisions must be approved at the next full meeting of the Executive Board Meeting **for major fund distribution and any appointment.**

III) In case of non-approval in the full meeting of the Executive Board, the decision of the full meeting of the Executive Board will be a final decision.

2. The departments shall be as follows:

- a. Government Liaison and **Public Relation Affairs.** (Sr. Vice-President, by default)
- b. Governance, ~~Discipline and~~, Institutional Development & Expansion Affairs. (Sr. Vice President by default)
- c. Woman Empowerment, Gender Equality, Human Rights and Children Welfare affairs (Woman Vice-President as Chair, Women Secretary as Co-Chair, Women Coordinator as Co-Chair by Default and members)
- d. Immigration and Mainstream Integration Affairs.
- e. Philanthropy, Disaster Management and Humanitarian Assistance Affairs.
- f. Capacity Building and Human Capital {Skill, Knowledge, and Innovation Affairs).
- g. Commercialization, Investment and Business Relationship Developments Affairs.
- h. Nepali Language & Literature, Culture, Tradition, and Art Affairs
- i. Youth Empowerment, **National Youth Conference & National sports,** Education and Student Affairs. (Youth Vice-President as Chair, Youth Coordinator as Co-Chair by Default and members)
- j. Resource Development, Nepal House, Tourism and Nepal Promotion Affairs.
- k. Public Safety (environment, public health, road safety), Community Support & Institutional Relation Affairs.
- I. Membership and Policy Procedure Affairs.
- m. Information Technology (IT) (~~IT Coordinator as Chair by default and members~~)-
General secretary acts as the chair of IT department and IT officer as a member by default as defined in article 43 (h).

37) The National Board President, in consultation with Board, within the scope and limitations of the provisions of the State laws, and this Bylaws, may establish, amend or terminate groups, task forces or committees to promote the NRNA NCC USA's activities, which may include representatives from the associations as well as individuals from the larger Nepali Diaspora or NRN within the United States and the respective regions.

38) The election of the Directors and Officers of the Board shall be conducted as stated in this by-law.s

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39) The term of the Directors and Officers of the Board/ NRNA NCC USA State Chapter shall be two years, beginning as specified on Schedule 3 of this bylaw. No Director/Officer of the Board shall hold the same office for more than two consecutive terms. The Youth Vice President and Youth Coordinator shall have an age limit of not more than Forty (40) years old.

40) PRESIDENT:

- a. President shall preside at the meetings of the Board and run the day-to-day operation of the Board including, but not limited to, the growth of memberships, fundraising, organizing town hall meetings, outreach, coordinating youth affairs, education, internet, press, publications, and conferences in the USA and Nepal.
- b. Serve as the spokesperson of the NRNA NCC USA or designate the Public Relations Officer to serve in that capacity.
- c. Serve as principal executive officer of NRNA NCC USA and perform other duties as the Board may delegate to the President.
- d. Perform and supervise all regulatory requirements, such as IRS Tax filing, the annual statement of information, etc.
- e. Identify, propose, and execute plans to solve NRNs problems.

41) SENIOR VICE PRESIDENT:

- a. The Senior Vice President shall assist the President and facilitate and oversee the growth of memberships, fund raising, organizing town hall meetings, outreach, coordinating youth affairs, education, internet, press, publications, and conferences ~~in the USA and Nepal.~~
- b. The Senior Vice President shall act as President in the event of the President's death, resignation, removal or temporary absence and shall have all the powers and duties of the President.
- c. The Senior Vice President shall act as a department head as mentioned article 36.2-a-b.

42) VICE PRESIDENTS:

- a. The Vice Presidents shall assist the Senior Vice President and the President and facilitate and oversee the growth of memberships, fund raising, organizing town hall meetings, outreach, coordinating youth affairs, education, internet, press, publications, and conferences
- b. The vice presidents shall be the head of the department as per the article 36.2

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c. The Vice President in the decision of the Executive Board by simple majority shall act as President in the event of the President's and Senior Vice President's death, resignation, or removal

d. ~~Deleted.~~

e. ~~Deleted.~~

f. ~~Deleted.~~

g. ~~Deleted.~~

h. ~~Deleted.~~

i. ~~Deleted.~~

43) GENERAL SECRETARY

a. The General Secretary shall record all the proceedings of the meetings of the Board.

b. The General Secretary shall distribute minutes of the meetings to the appropriate members within two weeks after the meeting's date.

c. The General Secretary shall be responsible for maintaining and securely archiving all official records of NRNA USA.

d. The General Secretary should actively participate to raise funds in coordination with the President, Vice president, and Treasurer.

e. **The** General Secretary shall keep all membership records and update the membership list on NRNA NCC USA website every month, which has received directly by mail or web (~~PayPal~~).

f. **The** General Secretary should get a report from Treasurer and reconcile all membership fees collected and deposited to the total number of members.

g. **The** General Secretary shall keep records of National Board and State Chapters.

h. **The** General Secretary **appoints the IT officer, create and oversee the IT department.**

44) SECRETARY:

a. Secretary's duties shall be assigned **within the sixty days from the election date** by the General Secretary in consultation with the President and the Board.

b. The Secretary shall act as General Secretary in the event of the General Secretary's death, resignation, removal, or temporary absence and shall have all the powers and duties of the General Secretary.

45) TREASURER:

a. The Treasurer shall be the custodian of all funds of the NRNA NCC USA, shall maintain bank accounts, receipts and disbursement of funds and shall give complete financial reports to the Board.

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- b. The Treasurer shall prepare a financial statement sufficiently detailed for the preparation of any annual reports or tax returns required by the Internal Revenue Service.
- c. The Treasurer shall fulfill all regulatory requirements such as filing IRS tax returns etc. in a timely fashion.
- d. The Treasurer shall be familiar with accounting rules and regulations and financial plans.
- e. The Treasurer shall identify the source of fund that can be collected for NRNA.
- f. The Treasurer should actively participate to raise fund for NRNA.
- g. The Treasurer shall prepare a fundraising plan in coordination with President and General Secretary and present it to the Board for necessary action.

46) IT COORDINATOR-OFFICER

~~The president shall appoint the IT Coordinator in consultation with NRNA NCC USA Board.~~
The General Secretary shall appoint the IT Officer. The IT Co-Coordinator Officer work under General Secretary on the IT related tasks.

JOINT-TREASURER:

- a) All duties assigned by Treasurer and/or the Board.
- b) Whenever Treasure is not present, Joint Treasurer shall perform all treasurer duties.

~~47) Immediate Past President: 2019-2021 term~~

~~Deleted~~

~~48) Media Co-Coordinator: Eliminated effective fr2~~

- ~~a. Deleted.~~
- ~~b. Deleted~~
- ~~c. Deleted~~
- ~~d. Deleted~~
- ~~e. Deleted~~

50. SPOKESPERSON:

The spokesperson shall manage the flow of information between the NRNA NCC USA and the larger Nepali Diaspora, including the press, and develop promotional and outreach materials and disseminate them. President shall appoint the spokesperson in consultation. The spokesperson

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shall coordinate media to promote organization, programs, and activities to establish a positive image in the community.

51. WOMEN CO-ORDINATOR:

Women Co-coordinator shall unite the Non-Resident Nepali women residing in the USA, and effectively utilize and manage their collective efforts to expand and strengthen the women network for the welfare of Nepal and the Nepali people and shall coordinate, collect their Periodical Reports and provide the needful support in identifying different programs related with the women and shall make efforts to expand the NRNA women network. **She will collaborate closely with the Woman Vice President to organize events to empower women.**

52. YOUTH COORDINATOR:

Youth Coordinator shall effectively utilize and manage the collective efforts of NRN youths residing throughout the USA to expand and strengthen the youth network for the welfare of Nepal and the Nepali people in the USA. **The Youth Coordinator will collaborate closely with the Youth Vice President to organize events to empower youths.**

53. DIRECTORS/ BOARD MEMBERS:

Directors / Board members shall attend board meetings; represent Board as assigned by the Board; Participate in the planning and decision making for sound and informed judgment in the interest of NRNA NCC USA.

Once elected or nominated, a Director(s)/Member(s) of the Board shall serve a full term except in the event of the person's death, resignation, removal, or recall or loss of membership to the NRNA NCC USA.

54. Regional Committee **Chair**:

There shall be four Regions ~~at Committees~~, and the geographical region for the Regional **Chair Committees** shall be allocated, and functioned as follows:

- a. North-East Regional Committee, which include State of Maine, New Hampshire, Vermont, Massachusetts, Rhode Island and Connecticut, New York Pennsylvania and New Jersey.
- b. Midwest Regional Committee, which includes State of Wisconsin, Michigan, Illinois, Indiana, Ohio, North Dakota, South Dakota, Nebraska, Kansas, Minnesota, Missouri and Iowa.
- c. South Regional Committee, which includes State of Delaware, Maryland, District of Columbia, Virginia, West Virginia, North Carolina, South Carolina, Georgia, Florida, Kentucky, Tennessee, Mississippi, Alabama, Oklahoma, Texas, Arkansas, and Louisiana.

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d. West Regional Committee, which includes the states of Idaho, Montana, Wyoming, Nevada, Utah, Colorado, Arizona, New Mexico, Alaska, Washington, Oregon, California and Hawaii.

e. Each region shall have **elected as** Regional Committee Chair (RCC) ~~Chapter Vice-Presidents of all Chapter in the region, one nominated secretary; the secretary must be one out of the elected Chapter Vice President from the respective Chapters, and two three (2-3) nominated members, with at least one (1) member being a woman. In consultation with the respective Regional Committee, the Chair may propose members of the region to fill the positions appointed. The President may reject the request with a valid reason and request an alternate member or approve the proposed member for the post. The primary function of the Committee is to coordinate the activities as well as encourage communication among the chapters in the region and between chapters. The Nationally elected officials of the NRNA USA, Executive Board from the respective zone, shall be advisors of the Committee. To be a candidate for Regional Committee Chair (RCC) from the region, a member shall be resident of respective regions and meets other requirements under these Bylaws.~~ **The regional committee chair (RCC) shall assist in establishing state chapters or form a focal committee in the respective states of that region that are currently inactive or have not been formed due to a shortage of members. The RCC will also assist for developing collaborative relationships between chapters of respective region by collaboration with the Board.**

e. NRNA NCC USA's members from the respective region shall have the right to vote for the region's Regional Committee Chair (RCC) Candidates.

f. Regional Committee Chair (RCC) shall have all the rights as other Nationally elected Executive Board Members and shall be after Nationally elected BOD in the order of preference.

55. Any person, who is convicted of felony charges in the United States, or Nepal, or any other country, shall be disqualified to be a candidate of any Board of Director and/or officer. If such Member is convicted of a felony after he/she elected in Board and/or officer at that condition he/she shall be automatically removed from his/her position

56. Any directors/ officers serving on other boards or maintaining business interests could constitute a conflict of interest. The Board shall adopt the policy of conflict of interest.

57. The fiscal year of the NRNA NCC shall be the calendar year.

58. The Board shall describe the term, power, and responsibilities of these committees.

59. ~~The Board shall describe the term, power, and responsibilities of these committees.~~

ARTICLE VII: NATIONAL BOARD FINANCIAL TRANSACTION AND COMPLIANCE

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60. Annual General Meeting shall appoint three to five members of the internal audit committee (IAC). None of the IAC members shall be from the Board, and at least one Member of the Internal Audit Committee (IAC) shall be Certified Public Accountant.
61. IAC shall have the right to review the National board and state boards all financial records, and activities. Whenever IAC request financial records Board shall provide within 15 days.
62. National Board shall forward its financial activities to the IAC on a regular basis.
63. The Board shall keep its Books and Record based on the United States Generally Accepted Accounting Principles (US GAAP).
64. The Board shall appoint an external auditor to audit or review its financial statements on an annual basis. The Board shall consult with IAC to appoint an external auditor.
65. National Board shall segregate its duties and authorizations as follows:
 - a. Any transaction up to\$ 500 (five hundred dollars) shall be approved and authorized by Treasurer. Any transaction up to\$ 2000 (two thousand dollars) shall be approved and authorized by Senior Vice President or Vice President and Treasurer. **However, any transaction up to \$ 3000 (three thousand dollars) for women empowerment related activities shall be approved and authorized by Vice President (Woman), Woman Coordinator and Treasurer.**
 - b. Any transaction up to \$ 5000 (five thousand dollars) shall be approved and authorized by President and Treasurer.
 - c. Any transaction up to\$ 10,000 (ten thousand dollars) shall be approved and authorized by the Majority of the Board.
 - d. Any transaction less than or equal to\$ 30,000.00 (thirty thousand dollars) shall be approved and authorized by two-third majority of the Board. If such a fund/sum was raised or collected in their term, a two-third majority of the Board may approve transactions up to\$ 50,000 (fifty thousand dollars).
 - e. Whenever the Board wants to raise fund and spend such fund is more than \$ 30,000 (thirty thousand dollars) or \$ 50,000 (fifty thousand dollars) as defined in the previous paragraph, the Board shall first seek approval by its two-third majorities and shall obtain consent from upcoming Annual General Meeting or the majority of Member. When the Board wants to obtain consent board may use any method or means to obtain such consent form members such authorization may be obtained by email and/or mail or any other electronic authenticate remote means.
 - f. If the National Board raises funds for a specific purpose, it may spend all funds for that particular purpose.

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- g. Two signatory authorities shall sign any transaction greater than \$ 500 (five hundred dollars). All Bank account cash in hand and other values of the organization shall have custody with the Treasurer.
- h. Any approved amount and books of accounts shall be compiled, reconciled, and forwarded to the Board via email within two weeks.
- i. The above rules shall not apply in case of membership levy to the ICC.

ARTICLE VIII: STATE CHAPTER

66. If more than Hundred (100) 50 NRNA NCC USA'S registered and life members reside in a state, they may request to open a state Chapter with NRNA NCC USA National Board. NRNA NCC USA The Board shall provide consent to open such a chapter if they satisfy the requirements under these bylaws. The required number for forming a new state chapter also applies to existing and registered State Chapters. Chapters with fewer than fifty (50) members will automatically lose their existing chapter status and must work with the RCC to establish a focal person or focal committee to coordinate with members from the state and the NRNA NCC USA. The Chair of the Focal Committee can join the Board Meeting as an invitee but will not have voting rights.

~~The above mentioned number is not applied to the already formed and registered State Chapters. The already formed and registered chapters need minimum fifty (50) members to continue as chapter.~~

The Chair of the Focal Committee may join the Board Meeting as an invitee member but will not have voting rights.

NRNA NCC USA may adopt the non-profit corporate structure under the US IRS regulations if needed. All of Its Chapters shall register as a foreign entity or DBA under the same tax ID of NRNA NCC USA and shall not register independently.

67. State Chapter Executive Board, and Advisors.

I. The State Chapter shall consist of fifteen (15) Members committee. This State Committee shall be elected by all NRN members of that State. State Chapter shall have the following positions:

- a. Chapter President
- b. Chapter Vice President
- c. Chapter Vice-President (Women)
- d. Chapter Secretary
- e. Chapter Women Secretary
- f. Chapter Treasurer

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- g. Chapter Woman Coordinator
- h. Chapter Youth Coordinator
- i. Six (7) Chapter Board Members

II. State Chapter shall have an Advisory Committee consisting of individuals whose primary responsibility shall be to advise the Chapter-President and Chapter-Board on specific matters as and when necessary. The Advisory Committee shall have a maximum of Eleven (11) Individuals. State Board shall have the authority to constitute such Advisory Committee

68. The function of the State Chapter shall be as follows:

- a. To function as the State Body of NRNA NCC USA National Board.
- b. To coordinate with NRNA NCC USA Regional Coordinator to implement NRN-related activities within its state. The chapter shall work and coordinate the NRNA NCC USA's activities through the local organization's activities in that State except for humanitarian relief.
- c. To implement National Board's NRNA related policies within its State and make a harmonious relationship with other Social Organizations in that State and support them to make them stronger so that they will become more helpful to the NRNs in that State.
- d. To provide a recommendation to NRNA NCC USA's Board concerning State issues and matters.
- e. Educate NRNA Members of the State about their rights, privileges, power, duties, and obligations.
- f. Promote NRNA membership in the State as per these by-laws.
- g. The State Chapter shall open a bank account and deposit all membership funds to that account. The bank account shall be operated by the State Chapter president and State Chapter Treasurer or authorized by the State Chapter Committee.
- ~~h. Deleted.~~
- i. State Chapter shall perform all other duties delegated by NRNA NCC USA's Board.

69. The election of State Chapters shall be completed as provided in these By-laws. **State Chapter and Regional Committee Chairs** Election shall be conducted together with National Board's election, **unless some special circumstances arise. if possible.**

70. All other matters related to State Chapter shall be provided in detail in State Chapter bylaws/guidelines. State Chapter's by-laws/guidelines shall not conflict with these by-laws. If there is any conflict between State Chapter by-laws/guidelines and these by-laws, these by-laws shall prevail, and the provisions on the State Chapter by-laws/guidelines shall be considered void and null.

71. **The Election-Commission Board will set nomination fees** State Chapter positions along with election for **ICC Member**, National Board. State Board shall help, cooperate, and promote

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other Nepali local organizations to the extent that those organizations have similar purpose of NRNA NCC USA. **Twenty-five percent of the Chapter Nomination fee from State Chapter candidates shall be contributed to the respective Chapters to support their activities. If there are any vacant positions in State Chapters, a nomination fee shall be collected from the respective Chapter and sent to the NCC Board.**

72. If State Board's actions are against the purpose of NRNA NCC USA or act or conducts are harmful to NRNA NCC USA, National Board, by the two-third majority, may suspend, reinstate, warn, or order of correction or dissolve the State Chapter after a hearing and, according to its nature of the act and harm caused by that State Board. The national Board may ask the legal advisory committee to its opinion and recommendations based on the evidence.

ARTICLE IX: STATE CHAPTER FINANCIAL ACTIVITIES:

73. Each State chapter shall have a separate bank account. All State's fund shall be deposited in that account.

74. Whenever State Board collects fund on behalf of National Board that fund shall be released monthly to the National Board in accordance with the following criteria:

- a. Deleted
- b. National Board shall release State Chapter portion membership fee if membership fees were deposited directly on NRNA National Board's account quarterly.
- c. As of December 31, a yearly bank reconciliation of the current year between the National Board and State Chapter have to be done by January 31 of next year for tax filing and accounting purposes.

75. State Board shall forward its financial activities to the National Board quarterly basis.

76. National Board shall have the right to review the State Board's financial activities anytime.

77. National Board shall have the power to demand financial activities of State Board and State Board shall provide those records within 15 days from the date of the National Board's demand.

78. State Board may collect other funds from various sources if the following conditions are met:

- a. State Board presents plan and program to the National Board to raise fund,
- b. National Board provides consent to that plan and program to raise fund and
- c. State Board collects fund for that plan and program and ~~S~~spends that fund for the same plan and program as designated.

79. State Board shall keep its all-financial books and records. State Board shall segregate its duties and authorization as follows:

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- a. Any transaction up to \$200 (two hundred dollars) shall be approved by Chapter Treasurer. Any transaction up to \$ 500 (five hundred dollars) shall be approved and authorized by Chapter Vice President and Chapter Treasurer. **Any transaction up to \$ 1000 (one thousand dollar) in the chapter for women empowerment activities shall be approved and authorized by the chapter's Vice President (Woman), Women Coordinator and Treasurer.**
 - b. Any transaction up to \$ 3000 (Three thousand dollars) shall be approved and authorized by Chapter President and Chapter Treasurer.
 - c. Any transaction up to \$ 5,000 (Five thousand dollars) shall be approved and authorized by the majority of the State Board.
 - d. Any transaction more than \$ 5,000 (Five thousand dollars) shall be approved and authorized by two-third majority of the State Board and only if such fund/sum was raised or collected in their term.
 - e. State Board shall inform the National Board for the transaction that is more than \$ 5,000 (five thousand dollars).
 - f. Any transaction greater than \$ 200 (two hundred dollars) shall be signed by two signatory authorities. All bank account cash in hand and other valuable organization shall have custody with the state Treasurer.
80. National Board has authority to instruct, guide, and stop any kind of financial activities if the National Board decides that such action is required to protect NRNA USA's interest.

ARTICLE X: PATRON COUNCIL

81. The Patron Council shall be comprised of one Chief Patron and not more than Six Patrons and shall be formed by the NRNA NCC executive board. They shall serve for a term of two years from the installation of the newly elected Board. The National Board shall appoint chief patron from the past presidents and appoint other Patrons from among those members who have made valuable contributions to the organization. To be eligible for Patron, he/she should have completed at least one term of office as the Director and/or Officer of the NRNA NCC USA or the ICC, and/or member Officer of the NRNA ICC, and/or Past Chief of Election Commission of NRNA NCC USA, and/or Past Chief legal Advisor of NRNA NCC USA and/or Past Advisors of NRNA NCC of USA and/or Past **Membership** Verification Committee Chair and/or Past **Membership** Supervisory Committee Chair. Other persons than having mentioned qualifications shall not qualify for the position. The purpose of the Patron Council is to further the interests of NRNA NCC USA and the Non-Resident Nepalese, strengthen the structure of the organization, and unite the Non-Resident Nepalese residing in the USA, considering the broader spirit of Non-Resident Nepali Association.
- a. Right of the Patron Council:
 - I. To participate in all levels of activities of NRNA NCC USA.

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- II. To have access to all information on NRNA NCC USA.
- III. To attend the NCC meeting, but they cannot vote, nor will their presence be valid for quorum.
- IV. In case of ineffectiveness of the NCC due to extreme dispute, the Patron Council may act as a mediator and give opinions to the ~~NCC~~ **the Board**

b. Functions of the Patron Council:

- I. To conduct activities according to the policies of the NRNA NCC USA.
- II. To implement the programs undertaken by the NRNA NCC USA.
- III. At the request of the NRNA NCC USA, to represent the NCC in different national and international forums on various issues.
- IV. To conduct other functions as assigned by the NRNA NCC USA.

ARTICLE XI: ADVISORY COMMITTEE & HONORARY COUNCIL

82. I. NRNA NCC USA shall have an Advisory Committee consisting of individuals whose primary responsibility shall be to advise the President and Board on specific matters as and when necessary. The Advisory Committee shall have a maximum of Twenty-Seven (27) individuals. The president shall appoint Five of the advisors out of 27 based on candidates' thematic expertise and the Board shall have the authority to appoint the rest and constitute an Advisory Committee within 60 days of the oath ceremony of the new Board or within 60 days from the date a vacancy whichever comes first. The Advisory Committee shall have at least **nine (Thirty-Three percent of total advisory board members)** Women members. To be a Member of the Advisory Committee: Such a person should be recognized in his field of work and should not have any political party position **in USA and in Nepal**. Such a person should not hold any political position with any political parties during the term of the advisory Committee. Members should be competent to advise the Board. The Board shall collect brief bio data of each advisor before any person is nominated in advisor and keep such record in NRNA NCC USA. The Board shall not appoint any individual as an advisor without collecting their brief bio data and presenting it to the Executive Board Meeting before nomination.

II. The ~~national~~ board shall form an Honorary Council with Thirty-One (31) members. The members will be nominated by the president of NCC in consultation with the national board based on their social contributions to the NRN community in the USA.

ARTICLE XII: ANNUAL GENERAL MEETING

83. The Board shall hold at least one Annual General Meeting every year at an

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appropriate time: to transact the NRNA NCC USA business such as election-related activities as provided in this bylaw, review the activities for the past year, receive and adopt amendments, if any, to the bylaw, consider any policy changes or new policies and transact any other business included in the agenda or allowed by the presiding officer at his or her discretion.

All NRNs in the USA, including all classes of members, shall be invited to attend this meeting.

However, only the registered and life member(s) have the right to vote to pass the agendas.

The NRNA NCC USA may, if it deems necessary, postpone, or postpone the date of the scheduled General Assembly. But this period will not be more than six (6) months in total.

84. Each year, NRNA NCC USA shall work in coordination with the State chapter with a sizable membership base to host NRNA NCC USA's Annual General Meeting in conjunction with the annual convention of the respective State Chapter.

85, In the event the above-described affiliation or State Chapter arrangement is not possible in a particular year due to unforeseen circumstances, the Board shall make appropriate decisions to hold Annual General Meeting for the particular year at an appropriate time and place.

86. During the Annual General Meeting, the NRNA NCC USA shall encourage and facilitate a half/full-day workshop or seminar on contemporary issues on Nepal and NRN affairs and other subjects of interest to Nepali Diaspora in the USA.

87. The quorum of Annual General Meeting

In First Annual General Meeting: if 10 percent of the total members or 500 members or 50 percent of Prime Officers (office bearers of National board, state boards, and advisors of the National Board) whichever is less are present in Annual General Meeting physically or via online and/or virtual and/or other remote means, Annual General Meeting's Quorum shall be constituted. If the First Annual General Meeting could not be held because of lack of quorum. Second Annual General Meeting with 5 percent or 300 of total Member or 25 percent of delegated officers present either by physically or via electronic means shall constitute Quorum of Annual General Meetings. If the second Annual General Meeting Quorum could not be constituted because of lack of quorum, the third Annual General Meeting with a presence of any number of members shall constitute the Quorum of Annual General Meeting. The Board is authorized to collect quorum in advance of AGM by the above means or shall make provisions in the electronic ballots of the election or separately to obtain consent for the quorum of the AGM.

88. NRNA NCC USA's Member may appoint proxies to appear in Annual General Meeting by giving written proxies. If any member comes with such written proxies at that condition, such proxy appointed members total number of proxies shall be counted for the purpose of quorum. However, proxies shall not have the right to cast a vote for any agenda that is proposed for

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decision by voting; therefore, all Member required to appear for voting. However, the proxy shall not be eligible to cast a vote for the election of any position.

89. Legal Advisory Committee: The Board may appoint three to five members to the Legal Advisory Committee, including appointing the Chair of the Committee. The term of the Committee shall be two years from the installation of the newly elected Board. If any position remains vacant, the Board may appoint a member(s) to fill the vacant position(s) forth remainder of the term.

- a. The primary role of the Committee is to provide legal advice to the Board.
- b. The Board may ask the Committee to advise them on various legal issues, including but not limited to, interpretation/opinions on the by-laws/charters, advice on memberships, and matters related to the chapters and the members.

90. SPECIAL GENERAL MEETING: If there is any situation where matters need to be resolved by General Meeting and it is not practical to wait for Annual General Meeting, at least 5% of the total Members (life and registered members) can make written request to have Special General Meeting of NRNA NCC USA with National Board. At such condition, Board, shall call Special General Meeting within the 45 days of request received, by sending written notice to all members to the extent it is possible and notifying all State chapters and providing notices to Nepali Newspapers and other media to the extent possible describing followings things:

- a. The Board shall determine the Date, Time, and Place of Meetings.
- b. Agenda of the meetings

91. Members should be given at least a 30-day notice of Special General Meetings. The President, with the consent of the Board, shall specify the place, date, and time of yearly, special and other meetings of the Board.

92. Deleted

ARTICLE XIII HYBRID MEETING OF ANNUAL GENERAL MEETING OR SPECIAL GENERAL MEETING:

93. Annual General Meeting or Special General Meeting may be held by virtual means or hybrid means at special circumstances **such as a pandemic or any other unavoidable issues.**

94. ~~There is one physical location where desired Member prefers to appear physically and Other members who choose the virtual appearance can appear in Annual General Meeting and/or Special General Meeting by use of the internet or another form of remote communication to~~

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If most members prefer to attend the Annual General Meeting and Special General Meeting in person at a specific physical location, the board shall accommodate other members, upon member's request, to participate in these meetings via the Internet or other remote communication methods, such as Zoom, to

(1) participate.,
(2) be deemed present, and
(3) vote at the Annual General Meeting and/or Special General Meeting if the following three conditions are met:

- a. Reasonable measures have been taken to verify that each person deemed present and permitted to vote at the meeting is a member or holder of a valid proxy from a Member,
- b. Reasonable Measures has taken to provide such member and proxy holders to read or hear the proceedings as they happen substantially and concurrently with proceedings and to vote on matters submitted to the Members, and
- c. Records of votes and other actions taken at the meetings are maintained.

95. This provision may be used by the Board when it finds that NRNA NCC USA resources to use hybrid virtual meetings.

ARTICLE XIV: MEETINGS

96. The President of the Board shall preside over the meetings. Each Directors/Officers or Delegate qualified to vote shall have only one vote, which shall be exercised by the Director/Officer or Delegate at the meeting.

97. Special meetings: If, for any reason, a meeting of the Board is deemed necessary by Directors/Officers and Board or representation to that effect is received by the Board, such a meeting shall be called by the General Secretary within ten days of the receipt of such a request. The President, with the consent of the Board, shall specify the place, date and time of the meetings of the Board.

98. Extraordinary/Emergency meetings: The President may call an extraordinary/emergency meeting at any time if such meeting is necessary.

99. Notice of Meetings:

Any meeting or meetings, except emergency meeting, shall be called upon no less than seven days written notice to each Member. Chapter Board shall follow the same protocol on meeting notice.

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100. Venue:

Meetings shall be held at such times and places as the President may, from time to time, decide.

101. Conduct Meetings:

The order of business at meetings shall be fixed by the President and all meetings of the Board or Annual General Meeting or Special General Meeting shall be public.

102. Agenda for Meetings:

The agenda for each regular Board or Annual General Meeting shall be assembled by the President or General Secretary as designated. Any Director/Officer or Member may transmit material and recommend guests for inclusion on the agenda. Such material shall be submitted no later than ten calendar days prior to the meeting. In consultation with the President, the General Secretary shall distribute the agenda to the Directors/Officers or Member no later than 48 hours prior to the date of the meeting. Additional items may be placed on the agenda at a regular meeting by a majority vote of the Directors/Officers or Member present.

103. Decision:

The decisions of the Board or General Meeting shall be made by a majority of those present in a meeting, at which quorum is satisfied, except when otherwise designated in these by-laws.

104. Motion to Reconsider:

A motion to reconsider may be made at the same meeting at which the vote was taken or a subsequent meeting by any Director/Officer or Member who did not vote with the majority.

105. Compensation of Officers:

All Directors/Officers shall serve voluntarily without compensation.

106. Board Can have virtual meetings or physical and virtual meetings, which is called hybrid meeting.

ARTICLE XV: QUORUM OF BOARD

107. ~~In the case of the Board meetings, a simple majority of its members present constitutes the quorum. Members of the Board may participate in a meeting of conference by telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other, and such participation shall constitute presence in person at such meeting.~~

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For Board meetings, a simple majority of the members present is enough to make decisions. Board members can join a meeting by phone or similar communication methods if everyone can hear each other. This counts as being present at the meeting. If a Board member misses three meetings in a row without giving notice, the president and secretary can ask for a written explanation and present it to the Board. If the member does not respond and misses a fourth meeting, their position can be considered vacant and filled according to the by-laws.

ARTICLE XVI: ELECTION OF BOARD OF DIRECTORS AND OFFICERS (NATIONAL)

108. **The** Annual General Meeting shall appoint the National Election Commission, consisting of a minimum of three to a maximum of five members, one of whom shall be designated as the Chair of the commission. The National Election Commission's term shall be two years. If any Commissioners position is vacant, **the** next AGM or SGM shall appoint such person for the remaining tenure. If the Chair position is vacant after AGM or SGM and before the election, the national Board shall appoint the ~~chief~~ of the election commission **chief** from among the election commissioners. **The** first AGM of the newly elected national Board shall appoint the next national election commission.

109. The Election Commission shall invite nominations from the Members for the position(s) of Directors and Officer(s) of the Board to be elected at least 30 days prior to the election. All nominations for the positions shall be filed at least seven days prior to such election date. One person shall contest the election for only one office. (Note: Election commission may refer schedule 3 as guidelines for the National election timeline)

110. Eligibility and qualifications for candidates for the position of NRNA NCC USA President:

a. ~~To be eligible for candidates for the position of President, one shall be U.S. citizens or legal permanent resident. One should not be either deputed by the Nepal Government to Foreign Missions or students studying in the foreign Academic Institutions The candidate for President should have completed general member at least for 2 years.~~

To be eligible for the position of President, a person must be a U.S. citizen or legal permanent resident and a **general** member of NRNA NCC USA. The candidate should not be sent by the Nepalese Government to work in the U.S. or be a foreign student in the U.S. The candidate must have served at least one full term as an elected member of the national executive committee (the Board) in good standing, either during the previous term or the current term.

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- b. The candidate for the president should have served or have been serving as the NRNA NCC USA State Chapter President or ~~Director and/or Officer~~ in any position of the Board of the NRNA NCC USA or the ICC Member and/or Elected Officer of the NRNA ICC.
- e. ~~Deleted~~

111. ~~Left blank intentionally~~

112. To be eligible for candidates for the positions of Chapter President, Director/ Officer of national Board, an applicant must be a Citizen of the United States, or Legal Permanent Resident of the United States with a good standing of general member of NRNA NCC USA, ~~or any other visa where such candidate freely can travel inside and outside of the United States.~~

113. Candidates for the NRNA-USA election should establish the proof of residency for two years in the USA. Candidacy will be automatically disqualified, if the proof is not submitted. Candidates can be disqualified even after being elected for any position.

114. Left blank intentionally.

115. The election commission shall use the following method of the voting system: Remote electronic voting (virtual voting) or any other means of remote voting using remote technology, which is designated and described method by Election commission.

116. Election Commission shall use reasonable procedure, voting technology, and method to maintain the integrity of fair e-Election and secret ballot voting system.

a. Remote online voting channels shall be compatible with standard web browsers and operating systems commonly available in the market (e.g. PCs, laptops, smartphones, and tablets). Voters may use any internet-connected device, such as a PC, laptop, iPhone, smartphone or tablet to cast votes.

c. Two-factor authentications shall adopt emailing the unique URL. Two-factor authentications shall adopt emailing the unique URL to each voter for voting purposes and text the voting code on the cell phone, to maintain the security, confidentiality, impartiality, and integrity of the election.

117. ~~If Election commission obtains third-party service providers for the electronic voting system at that condition the election commission shall also follow the following procedures:~~ If the Election Commission employs third-party service providers for the electronic voting system, they must follow these procedures:

a. ~~The Election commission, its commissioners, members, employee and any other person, including that third-party provider's employee, such person, including that third-party~~

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~~provider's employee, shall not have access to the voting system that how the members voted to each candidate. To make sure that the Election commission shall have such agreement with third party providers and keep that record in their system, and if any of the candidates ask such agreement commission shall provide each candidate via email or by publication in Election commission website.~~

a. No one in the Election Commission, including commissioners, members, employees, or anyone else (including employees of third-party providers), should know how individual members voted for each candidate. The Election Commission must have an agreement with third-party providers to ensure this. They should keep a record of this agreement in their system. If a candidate asks for this agreement, the Commission must send it to them by email or put it on the Election Commission website.

b. The election commission shall obtain from third-party records of total vote that has been cast on end of that day and shall publish such records to the general public via email, NRNA NCC's website and other media as necessary deems by Election commission.

c. For the purpose of the National Election, Election Commission shall require keeping records of each candidate's total vote from each State and that records shall be disclosed to at that time of vote counting.

118. ~~[REDUNDANT of 117-DELETE]~~— If Election commission obtains third party service providers for the electronic voting system at that condition the election commission shall also follow the following procedures:-

a. ~~————— The Election commission, its commissioners, members employee and any other person, including that third party provider's employee, shall not have access to the voting system that how the members voted to each candidate. To make sure that the Election commission shall have such agreement with third party providers and keep that record in their system, and if any of the candidates ask such agreement commission shall provide each candidate via email or by publication in Election commission website.~~

b. ~~————— The election commission shall obtain from third party records of total vote that has been cast on end of that day and shall publish such records to the general public via email, NRNA NCC's website and other media as necessary deems by Election commission.~~

c. ~~————— For the purpose of the National Election, Election Commission shall require keeping records of each candidate's total vote from each State and that records shall be disclosed to at that time of vote counting.~~

119. If the Election commission decided to use the election commission's computer technician and electronic voting-system that is created and managed and owned by Election Commission at

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that condition, Election commission shall follow the same procedure to maintain confidentiality and integrity of the election provided by this by-law.

120. The commission shall create electronic secret ballot for the purpose of Internet voting, virtual voting or any other remote voting system.

121. The Election Commission shall create secret Identification (Secret ID) of each voter and Voters shall allow creating their password by registering with Election Commission via its computer or any other third parties designated computer. Secret ID shall be either emailed to Member voters, or if no such email it shall be mailed to such Members, which is last known address kept by NRNA USA.

122. Election Commission can create its local State election committee to conduct its national Election and State election.

123. Election Commission shall coordinate with the Board to make its rules and code of conduct in conducting its election, which shall comply with these By-laws.

124. The person receiving the majority votes for a designated position shall be declared elected.

~~125.—Delete~~

126. If a vacancy in the Board occurs at any time during the term of the Board, the President, in consultation with the Board, shall temporarily appoint a member to fill the position. An election to fill up the position for the remaining period of the term, if more than 6 months, shall be conducted by the Election Committee during the next Annual General Meeting as provided in these bylaws.

~~127.—Deleted~~

128. If any person who is Member or who is eligible to be a member may make a complaint against the voter's name list, either listed name is not qualified, or voter name list is missing or not listed before the Election Commission. If Election Commission receives complaint about voter list at that condition, election shall make decisions based on these by-laws and make findings. That finding shall be final for the purpose of this coming election.

129. The Election Commission shall publish election notice as provided in schedule with nomination fees for different positions. However, the Election Commission may amend such notice-as necessary to perform its work. Election Commission shall conduct election for International Coordination Council (ICC) Member(s) as required directed ICC Bylaws, and guidelines based on NRNA NCC USA bylaws.

130. The Election Commission shall provide electronic remote voting up to two (2) days period.

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131. Election commission shall ensure and notify the Board about the confidentiality of the election process.

132. The Board shall form a communication committee from disinterested members of the Board for effective and efficient information flow between Election Commission and the Board during the election period. The Board shall send the name of such Committee to Election Committee. Election Committee should communicate with this Committee for all matters that require Board's attention.

~~133. Left Blank Intentionally.~~

134. Vote counting shall be started as soon as possible and shall be continued until the completion of counting or five days, whichever is sooner.

135. The National board's election shall be counted in a place as designated by Election Committee.

135 Election Commission may designate respective local State to count a vote for election of State Chapter Board.

~~136. Deleted~~

~~137. Deleted~~

~~138. Deleted~~

~~139. Deleted~~

ELECTION OF STATE CHAPTER

The time, place, and procedure for Election of State chapter shall be as authorized by Election Commission.

140. Any member eligible for vote shall have the right to candidates and contest election for the positions of State Chapter.

141. Only Individual Members within a State shall contest and vote for the election of State positions for the respective State.

142. The term of State positions shall be two years, which shall correspond with the term of National Board as stated in these By-laws of the calendar year, which shall correspond with the term of Board as Stated in these By-laws.

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143. If a vacancy of State Chapter Officer(s) occurs at any time, the Chapter President (or Chapter Vice President in case of chapter President's position is vacant), in consultation with ~~Regional~~ the Board's Vice President who coordinates the respective state, may propose Member (s) to fill the position(s) temporarily. Each proposed Member (s) is/are required to fill in election forms (nomination, acceptance of the nomination, and support form) and pay the nomination fees. State chapters are required to deposit the election fees in NCC bank account. The NCC President may reject the request with a valid reason and request alternate member(s) or approve the proposed Member (s) for the vacant position(s).

144. State Chapter Election shall be conducted by the National Election Commission, together with the National Board.

CANDIDATES, OFFICER, AND/OR DIRECTOR SHAU NOT BE INVOLVED IN POLITICAL ACTIVITIES

145. Candidates of the National Board and State Board shall not involve in political activities.

146. National Board Director and/or officer, State Board Director and/or offer, Advisor, Member of commission and Member committee shall not involve in political activities during the term of their position.

147. The following activities shall be considered Political activities:

- a. Holding an elected or appointed position or publicly supporting or opposing the political parties of Nepal, or sister organization of political party of Nepal, or;
- b. However, any person who supports privately any candidate of political party or sister organization and/or casting a vote to candidate of any political party or sister organization, shall not be considered political activities.
- c. Any organizations registered under section 501(c) (3) of the Internal Revenue Code shall not be considered political organizations.

148. Candidates shall not speak, publish, or shall not do election campaign based on political party of Nepal, Political principle of Nepal, any race, religion, tribal group.

149. If any voter or media or NRN Member: spoke, published, or did election campaign based on political party of Nepal, Political principle of Nepal, any race, religion and/or tribal group in favor of any candidates at that time such candidates shall immediately contact such person and

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asked specification from such voter or media or NRNA Member and publicly denounce such publication and provide such proof within 24 hours to the election commission. After contacting the election commission, such candidate shall follow the election commission's direction.

150. If any candidate violates the rule **such as** including involvement of political activities, the election commission shall have the power to investigate. If the election commission found that candidate is involved in political activities, election commission shall have the power to disqualify such candidates who are involved in political activities.

151. The election committee shall provide an opportunity **to clarify from the candidate for any election committee's investigation about him or her** ~~be heard to such Director or officer.~~

152. The election committee shall have the power to develop a code of conduct and shall have the power to enforce such a code of conduct.

153. The election committee shall have the power to develop rules to conduct election if there is no rule or guidance provided by these By-laws.

ARTICLE: XVII NRNA NCC-USA FOUNDATION

154. There shall be an NRNA NCC-USA Foundation (hereinafter called "the Foundation") established within the NRNA NCC USA, which shall be the charitable and philanthropic arm of the NRNA NCC USA. The Foundation's objective shall be to develop and raise funds from various individuals and organizations and maintain an endowment of funds that can be used for certain specified charitable purposes. The purposes shall be as approved by the Board in consultation with the Annual General Meetings. The Board shall appoint a member to coordinate, monitor, and manage the fund.

155. The NRNA NCC USA shall provide guidelines and operating procedures for the Foundation. The guidelines shall also delineate procedures for raising, maintaining, and disbursing funds for and from the Foundation to support philanthropic activities for deserving candidates from the Nepali community in the USA.

156. The Foundation shall maintain two types of funds as briefly described in the following paragraphs:

a. General Foundation Fund -Through donations from individuals, families, and organizations, the Foundation shall have a goal of raising \$100,000 (hundred thousand dollars) or more for the General Foundation Fund over a time period as determined by the Board. The General Foundation Fund shall consist of unrestricted donations, which shall be invested and/or disbursed by the NRNA NCC USA to deserving candidates from the Nepali community in the USA as provided in the aforementioned guidelines and operating procedures for the Foundation.

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b. Legacy Funds -The Foundation shall maintain Legacy Funds that are for the most part restricted donations. Through donations from individuals, families, and organizations, the Foundation shall have a goal of raising \$100,000 (hundred thousand dollars) or more for the Legacy Funds over a time period as determined by the Board. An individual, family or organization may establish a Legacy Fund (hereinafter called "the Fund") with a minimum commitment of \$5,000 (five thousand dollars), which shall be payable within a maximum period of two years. The fund shall be named by the Foundation as per the donor's recommendations, and no reasonable name shall be denied. The fund shall be permanently endowed; that is, the principal amount shall remain unspent in perpetuity. The income received from the investment of the fund shall be disbursed by the Foundation to deserving candidates from Nepali community in the USA as provided in the aforementioned guidelines and operating procedures for the Foundation, except that at least 2 % of the annual income shall be reinvested in the fund to allow for annual inflation. The donor may make additional contributions to the fund at any time in the future.

c. Administrative costs: From time to time NRNA NCC USA may raise funds for philanthropic causes in Nepal and for Nepali related causes in the USA. To help defray NRNA NCC USA's administrative costs, NRN USA may retain 5% of the collected money in its general administrative fund to be used by NRNA NCC USA. In some rare circumstances, the President, in consultation with the Board, can waive or lower the 5% requirement.

d. The Board shall appoint a person with a financial background and academic, professional knowledge to manage the Legacy endowment fund more effectively.

e. Youth Scholarship Fund: The Foundation shall maintain Youth Scholarship Fund with seed money from NRNA-USA. The seed money will come from the fund as stated in the article 18.c.vi in these bylaws. Every tenure, the NRNA NCC, should contribute a certain amount approved by National Board to this fund. Additional fund for the Youth Scholarship can be raised through donations from individuals, families, and organizations. This fund should be awarded to young people who are planning to go to college in the fall of this year or to the young people who are already in a college. Detailed selection process and criteria for the potential recipients shall be approved by the national Board.

f. Women Empowerment Fund (WEF): The Foundation shall maintain a Women Empowerment Fund with seed money from the fund as stated in the article 18.c.vi in these bylaws. Every term, the NRNA NCC should contribute a certain amount (approved by National Board) to this fund. Additional funds for WEF can be raised through donations from individuals, families, and organizations.

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g. Youth Empowerment Fund (YEF): The Foundation shall maintain a Youth Empowerment Fund with seed money from the fund as stated in the article 18.c.vi in these bylaws. Every term, the NRNA NCC should contribute a certain amount (approved by National Board} to this fund. Additional funds for YEF can be raised through donations from individuals, families, and organizations.

ARTICLE XVIII: NATIONAL/INTERNATIONAL CONVENTION AND ICC DELEGATES:

157. The National Board shall:

a. Encourage and facilitate a regional/international convention at generally two years intervals.

b. Work with an Institutional Member to take full responsibility for hosting a national/international convention in its geographical area.

c. National Board shall select ICC delegates per NRNA ICC Bylaws as follows:

I. National Board officers and directors shall have the first right to go as ICC delegates. Prior National board officers and directors shall have the right to go as ICC delegates.

II. Each state chapter shall have the right to send at least one delegate in ICC conference. State Chapter board may decide for such delegates.

III. National Board shall give priority to other members who have been working in various committees of, and life members before general members.

IV. If above said delegates in order of "i)", "ii)", and "iii)" are not exhausted total numbers of delegates authorized to send ICC at that condition Board may either proposes such delegates in General meeting and if there is no General Meeting at that condition Board may select from various members who have made significant contribution to Nepali communities in the United States to become the delegates.

V. Board shall circulate notices in advance to all individuals in the order above to get delegates applications for ICC conferences.

ARTICLE XIX: NOTICES AND WAIVERS

158. Signatures of the President shall be required for all Board of Directors and Officers meetings and on decisions made at regular and special meetings.

159. The Chairperson's signatures shall be required for all AGM and SGM meetings and on decisions made at regular and special meetings.

160. Signatures of the State Chapter President shall be required for its Annual Chapter Meeting and on decisions made at regular and special meetings.

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161. Signatures of the Chairman of the Election Committee shall be required for all notices and correspondence detailing the board's final elections.

162. Notices. Notices required by these by-laws to be given to members shall be deemed to have been sufficiently given if in writing to each Member at his or her preferred address, such as email, mail or other means as it shall appear on the records of the NRNA NCC USA.

163. Waivers. Any member may waive notice of any meetings of the Board of these by-laws. Such notice shall be in writing and may be given by signing a waiver, mailing a card or by sending an email, telegram or fax, and may be given either before or after a meeting. Attendance at any meeting shall constitute a waiver of notice and no written waiver shall be required. Any omission or failure to comply with the notice requirement may be proposed for a waiver and may be waived by the 2/3 members present at the AGM/SGM.

164. —(Intentionally left blank)—

ARTICLE XX: AMENDMENTS

165. The National Board shall appoint a maximum of nine Member by-laws committee for the tenure of 2 years. The Amendment of bylaws shall become effective upon adoption by two-thirds of members present at the AGM/SGM of NRNA NCC USA. For any immediate actions or activities that need an additional article in the bylaws to follow ICC regulations, a two-thirds majority of the Board can add temporary articles to the bylaws for compliance with ICC without contradicting US rules and regulations. However, this article must be proposed and approved at the next AGM.

166. Any proposed amendment to these by-laws may be submitted in writing to the Annual General Meeting or Special General Meeting by National Board or at least 1000 (one thousand) Member or 50% of Member whichever is less of NRNA NCC USA in writing. Board may also have proposed bylaws amendment in writing.

167. The following process shall apply:

- a. The Chairperson shall prepare a copy of the proposed Amendment to be published, circulated to all Members before 15 days' notice either by email as long as email is provided by Member, or online publication on its website.
- b. All comments by members must be received before seven (7) calendar days; the proposed Amendment shall be placed on the agenda of the next duly constituted meeting of Annual

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General Meeting or Special Meeting. AGM shall be chaired by any person selected other than the Board member.

c. Such Amendment will be effective upon adoption by two-thirds of the Members of Annual General Meeting or Special Meeting.

d. If State law required that this by-law is effective only upon filing with such State Authority, these by-laws shall be effective upon filling with such authority.

ARTICLE XXI: RECORDS

168. The records of the NRNA NCC USA, including books and records of accounts and minutes of proceedings of Board shall be maintained at such place as designated by Board. Any member may inspect such books and records for any proper purpose at any reasonable time.

ARTICLE XXII: SEVERABILITY

169. Authority: If any by-laws or provision of these by-laws is found in violation of any superseding law or authority, such will not affect any other by-laws or provision of these by-laws not in such provision.

ARTICLE XXIII: NON - PROFIT STATUS

170. The organization is organized exclusively for charitable purposes under section 501 (c) (3) of the Internal Revenue Code. No substantial part of the activities of the organization shall participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

171. Any matter that is not set forth in these By-laws or its Charter, State and Federal not-for-profit corporation law shall apply.

ARTICLE XXIV: OFFICERS' UABIUTY

172. No director/officer shall be personally liable for monetary damages for breach of fiduciary duty as director/officer notwithstanding any provision of law imposing such liability,

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provided however that this provision shall not eliminate the liability of a director/officer, to the extent that such liability is imposed by applicable law;

- a. For any breach of the directors/ officer's duty of to the organization;
- b. For acts or omissions not in good faith or which involve intentional misconduct or knowing violation of law; and
- c. For any transaction from which the director/officer derived an improper personnel benefit.
- d. Willful violation of these by-laws or Charter of NRNA NCC USA,
- e. Willful act against the purpose of NRNA NCC USA.
- f. Willfully failed to keep the financial records of NRNA NCC USA.

ARTICLE XXV: DISSOLUTION

173. The property of this NRNA NCC USA is irrevocably dedicated to the purposes mentioned in Article III, and no part of the net income or assets of this organization shall ever inure to the benefit of any director, officer, or Member of this NRNA NCC USA, or to the benefit of any private individual, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. Upon the winding, up and dissolution of this

NRNA NCC USA, after paying or adequately providing for the debts and obligations of the NRNA NCC USA, the remaining assets shall be distributed to a non-profit fund, Foundation, or corporation that is organized and operated exclusively for charitable purposes and that has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

~~174. —(Intentionally left blank)–~~

~~175. —(Intentionally left blank)–~~

Schedule 1.

Non-Resident Nepali Association NRN-NCC, USA, Election Notice Section 1

--- To be completed by nominator-

I nominate Mr./Ms. _____ for the position of NRN-NCC USA.

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I _____ personally know Mr./ Mrs _____ and I hereby state that he/she is
qualified candidate for the position of _____

Nominator:

Name(print) Signature Date:

Address:

Email Address: _____ Fax Address:

I, _____ Hereby swears under penalty of perjury that above said my
statement is true and correct to the best of my knowledge.

I hereby second Proposal of the nomination of Mr. _____ for the position of,
And I hereby further state that he/she is a qualified candidate for the position of

Name (print)

Signature Date:

Address: Email:

Fax Address:

I Hereby swear under penalty of perjury that above said my statement is true and correct to the
best of my knowledge.

* One eligible Member shall be a nominator for only one office. All individual Member and life
member in good standing shall have right to nominate. For more information please refer by-
laws at <http://www.nrnusa.org>

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Section 2 --- to be completed by nominee ---

I, _____ accept this nomination. Candidates statement (max.150words needs to be submitted through online and hard copies of online submission should be mailed out to the election chairperson): *Nominations shall be sent to the Election Commission by filling out the form posted on NRN-NCC website at www.nrnusa.org. As nomination fee, a check drawn in the name of NRN-NC with a copy of proof of a person of Nepali origin and citizens or permanent residents of the United States of America. Nomination should be completed via online or hard copy must be mailed.

All candidates shall be members in good standing for full term. The candidates nominated for the positions shall be a person of Nepali origin and citizens or permanent residents of the United States of America.

Nominee:

Name (print) Signature Date:

Fax:

Address:

I hereby certify that under penalty of perjury all my statement is true and correct. Instructions: Notice: The Election Commission, NRN NCC of USA, invite nominations from interested and eligible individual members of NRN-NCC of USA, for the following positions along with a nomination fee and a copy of proof of a person of Nepali origin and citizens or permanent residents of the United States of America.

Section 1: Must be filled out by the nominator and provide their contact information (address, phone). The nominator is providing the name and office that the nominee is running for.

Nominator must be candidate in good standing and have been in the USA for more than year.

Section 2: Must be filled out by the nominee and provide their contact information. The nominee is the person that is running for office.

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* Nominee must be a Lawful Permanent Resident or US Citizen. ~~except for the State Chapter President)~~

Chapter for which Member who is a legal status in the United States. Applicant must provide proof of Lawful permanent resident or US citizen or a legal status such as work authorization as required by Bylaws of NRN USA.

All candidates must pay the fee provided by Election committee or this by laws whichever is more. Eligibility criteria:

All candidates shall be members in good standing for full term.

The candidates nominated for the positions of the national boards shall be a person of Nepali origin and citizens or permanent residents of the United States of America.

The candidates nominated for the position of the State Chapters shall be a person of Nepali origin and/or citizens or legal permanent residents or in a legal status in the United States of America Candidate shall submit their plan not more than 1500 words to achieve the goal and purpose of as per the current by-laws of NRNA NCC USA.

One eligible Member shall contest election for only one office. One eligible Member shall be a nominator for only one office.

Nominations shall be sent to the Election Commission by filling out the form posted on NRNA NCC USA's website at www.nrnncusa.org.

As nomination fee, a check drawn in the name of NRNA NCC-NCC with a copy of proof of a person of Nepali origin and citizens or permanent residents of the United States of America, should receive on or before ----. / 202_ to:

Schedule: 3

NRNA USA Tentative Election Calendar. The election commission (EC) may modify consultation with the board.

1. Membership end date for election May 15th of the election year (registration/ renew/ upgrade).
2. Final membership list to EC by the board on or before the end of June.

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3. Election on the third week of July, and the voting hour shall not be more than 24 hours.
4. Vote counting and results right after the election.
5. New board Installation & AGM on the last weekend of July.

(The Outgoing Board shall remain as caretaker Board until the new Board installation and shall conduct the AGM with consultation and cooperation of the Newly Elected Board)

Board

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NON-RESIDENT NEPALI ASSOCIATION

NATIONAL COORDINATION COUNCIL, USA

महासचिवको प्रतिवेदन

(२०२३-२०२५)

प्रमुख अतिथि एवं अतिथि ज्यूहरु तथा यस साधारण सभामा उपस्थित सम्पूर्ण सदस्यहरु,

गैर आवासीय नेपाली संघ राष्ट्रिय समन्वय परिषद् अमेरिकाको तेह्रौँ साधारण सभामा अमेरिकाको विभिन्न भागबाट उपस्थित यहाँहरुलाई हार्दिक नमन गर्न चाहन्छु। हामीले आफ्नो कार्यभार लिँदै गर्दा गैर आवासीय नेपाली संघको अभियान कठिन मोडमा थियो र यद्यपि छँदै छ। गैर आवासीय नागरिकता पाउने अवस्था बन्यो भनेर खुशी त मनायौँ तर त्यसको उपयोगिताको प्रश्न अहिले टड्कारो छ। संविधानमा उल्लेखित गैर आवासीय नागरिकताको वितरण शुरु भएता पनि त्यसको प्रयोजन टिठ लाग्दो अवस्थामा छ। यस्तो अवस्थामा एनआरएनए को आइसिसीमा अन्यौलता रहेता पनि एनसिसी अमेरिकाले आफ्ना कार्यहरु अगाडि बढाइरहेका छौँ। केन्द्र, च्याप्टर, टास्कफोर्स तथा विभागहरुको माध्यमबाट हाम्रा कार्यहरु सम्पन्न भई रहेका छन्। हामीले गरेका कार्यहरुको विवरण बुलेटिन प्रकाशन गरी जानकारी गराउँदै आएका छौँ। हाम्रा मुख्य मुख्य गतिविधिहरुलाई छोटकरीमा यहाँ प्रस्तुत गरिएको छ।

1. बैठक तथा पद हस्तान्तरण कार्यक्रम

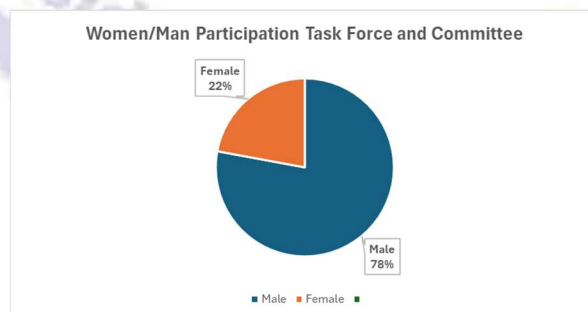
एनसीसी अमेरिका तथा सम्पूर्ण च्याप्टर कमिटीहरुले सन् २०२३ मा निर्वाचित भएर आएपश्चात् पद हस्तान्तरण कार्यक्रम राखेर जिम्मेवारी लिएका थिए। प्रवासको बसाइमा आफ्नो व्यस्तताको बाबजुद पनि कसरी आम नेपालीहरुलाई सेवा प्रदान गर्न सकिन्छ भनेर हरेक तहका कमिटी, टास्कफोर्स तथा समितिहरु निरन्तर क्रियाशील रहेका छन्। जिम्मेवारी लिए पश्चात् हरेक तहका कमिटीहरुका बैठक नियमितरूपमा हुँदै आफ्नो कार्यसंचालन गरिरहेका छन्।

2. एनसीसी तथा च्याप्टर कमिटीहरुलाई पूर्णता

संस्थाको संरक्षक समिति गठन गरिएको छ जसमा प्रमुख संरक्षक सुमन तिमिल्सिना संरक्षकहरुमा सुमन थापा, दीक्षा बस्नेत, शिव कुमार राई, उमा कार्की थापा, पशुपति पाण्डे र तिलक केसी लाई मनोनीत गरिएको छ। यसै गरी सल्लाहाकारहरुमा डा. तारा सिग्देल, दधी बुङ्गाना, संजु महतो, बाला धिमिरे र वासुदेव अधिकारीलाई चयन गरिएको छ भने प्रवक्तामा डा. राजन पन्तलाई मनोनयन गरिएको छ। एनसीसीको आधारशिलाको रूपमा रहेका च्याप्टरहरुमा निर्वाचन मार्फत पूर्ति हुन बाँकी रहेका पदहरुमा समेत स्थानीय स्तरमा समन्वय गर्दै पूर्ति गर्दै कमिटीहरुलाई पूर्णता दिने कार्य गरियो।

3. टास्कफोर्स तथा कमिटीहरुको निर्माण

हालसम्म सम्पूर्ण टास्कफोर्सको गठन कार्य सम्पन्न गरिएको छ। २३ वटा टास्कफोर्समा जम्मा ४२१ सदस्यहरु रहेकोमा ९३ जना महिला सदस्य रहनु भएको छ। सम्पूर्ण कमिटीमा अधिकतमरूपमा महिला सहभागिता बढाउन पहल गरिएको थियो। टास्कफोर्सलाई प्रभावकारी बनाउन कार्य अभिमुखीकरण कार्यक्रम सञ्चालन गरिएको छ। हालसम्म गठन भएका टास्कफोर्स तथा समितिहरुको विवरण यस प्रकार छ।





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SN	Task Force Name	Male	Female	Total
1	Professional Database and Pathashala	28	7	35
2	Youth, Student and Sports -Ambassadors	20	13	33
3	Nepali Literature and Language	22	9	31
4	Help Desk	27	2	29
5	Youth, Student and Sports - Sports	24	1	25
6	Youth, Student and Sports - Student	19	6	25
7	Youth, Student and Sports - Youth	21	4	25
8	Blood Donation	18	4	22
9	Media Publication	16	4	20
10	Tourism and Trade	20	0	20
11	Arts and Cultural	14	4	18
12	Science, Technology and Innovation	13	4	17
13	Citizenship and Immigration	14	2	16
14	Women	0	16	16
15	Nepali Product Promotion	14	1	15
16	Newsletter Publication	13	2	15
17	Mainstream Integration	12	0	12
18	Grant and Alternative Funds	5	5	10
19	Cooperative and Financial Promotion	6	3	9
20	Population Estimation	9	0	9
21	Health	4	3	7
22	Secretariat	5	2	7
23	Bylaws Committee	4	1	5
	Total	328	93	421

4. सामाजिक कार्यहरु

संस्थाको स्थापना देखिनै हामीले आफ्ना गतिविधिहरु मातृभूमि र कर्मभूमिमा संचालन गर्दै आइरहेका छौं । तल एक वर्षको अवधिमा नेपाल र अमेरिकामा गरिएका सामाजिक कार्यहरुको विवरण तल प्रस्तुत गरेको छु ।

क) नेपालमा गरिएका:-

क्षात्रवृत्ति: धादिङ नेपाली समाज अमेरिका र एनआरएनए अमेरिकाको सहकार्यमा, धादिङ जिल्लामा गरिब तथा जेहनदार छात्रवृत्ति कोषको स्थापना र सहजीकरणको लागि महासचिव रामहरी अधिकारी संयोजक, कोषाध्यक्ष सरोज सिग्देल सदस्य र सह-कोषाध्यक्ष दिवाकर पाण्डे सदस्य रहने गरी ३ सदस्यीय कमिटी गठन गरी कार्य अगाडी बढाइएको छ ।

ख) अमेरिकामा गरिएका :-

रक्तदान कार्यक्रम : रक्तदान जीवनदान भन्ने भावनालाई आत्मासात गर्दै जर्जिया, न्युजर्सी, विस्कन्सिन च्याप्टरद्वारा रक्तदान कार्यक्रमको आयोजना गरिएको छ ।



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आपतकालीन कोष :- अमेरिका वा नेपालमा विपद् परेको समयमा सहज ढंगमा सहयोग पुऱ्याउने उद्देश्यले वरिष्ठ उपाध्यक्ष विकास उप्रेती संयोजक तथा सचिव दीपक सापकोटा सदस्य रहने गरी आपत्कालीन कोष ब्यबस्थापन कार्यविधि तयार पार्न एक समिति बनाएका छौ । समितिले विपद् परेको समयमा कसरी प्रभावकारी ढंगमा सेवा पुऱ्याउन सकिन्छ भनी कार्यविधि तयार पार्ने विश्वास लिएका छौ ।

सामुदायिक केन्द्रलाई सहयोग : अमेरिकाका विभिन्न शहरमा रहेका तथा बन्ने प्रक्रियामा रहेका सामुदायिक केन्द्रहरूलाई के कसरी सहयोग पुऱ्याउन सकिन्छ भनी उपाध्यक्ष भानु खरेलको संयोजकत्वमा कोषाध्यक्ष सरोज सिग्देल र सचिव शान्ति वाले पौड्याल सदस्य रहेको एक कमिटी निर्माण गरी सो कमिटीले कार्यविधि तयार गर्ने सोही मुताबिक नेपाली सामुदायिक केन्द्रहरूलाई सहयोग गर्ने योजना बनाइएको छ ।

बुलेटिन प्रकाशन : संस्थाका गतिविधिहरूलाई सबै सदस्य माझ पुराउनको लागि बुलेटिन प्रकाशनको कार्य सुरु गरिएको छ। बुलेटिन प्रकाशनबाट संस्थाका गतिविधिहरू समयमा नै सदस्यहरूलाई जानकारी दिन सफल भएका छौ । प्रकाशन समितिले हालसम्म तीन संस्करण निकालिसकेको छ भने थप संस्करण निकाल्ने तयारीमा रहेको छ।

स्मारिका प्रकाशन : संस्थाका गतिविधिहरू समावेश गरी बुलेटिन निकाल्नुका साथै साधारण सभा तथा अधिवेशनमा सम्पूर्ण गतिविधि समावेश हुने गरी स्मारिका प्रकाशन गरिंदै आएका छौ। यस कार्यको लागि नेत्र बन्धु पोखरेललाई प्रमुख सम्पादकको जिम्मेवारी प्रदान गरी यस कार्यको थालनी गरिएको छ।

पर्यटन प्रबर्द्धन : नेपालमा पर्यटन प्रबर्द्धन गर्ने उद्देश्यले ब्यापार तथा पर्यटन टास्कफोर्सले नेपालमा पर्यटन बोर्डसंग छलफल तथा लुम्बिनी क्षेत्रमा रहेका केहि पालिकाहरूमा गएर भेटघाट गरेको थियो। कमिटीले टेक्सासमा भिजिट नेपाल 2024-2025 तथा बुद्ध जयन्तिको आयोजना गरेको छ। हाम्रो मातृभूमि प्रतिको माया स्वरुप आगामी दिनमा यस्ता कार्यक्रमहरूको आयोजना गर्दै नेपालको प्रमुख उद्योगको रुपमा रहेको पर्यटनलाई बढावा दिने योजना राखेका छौ।

खेलकुद कार्यक्रम :

1. गैरआवासीय नेपाली संघ, राष्ट्रिय समन्वय परिषद् अमेरिकाले Dream Sports Ventures LLC सँग समन्वय गर्दै नेपालको राष्ट्रिय क्रिकेट टिम र ह्युजटन हुरिकेनका बिच "एनआरएनए एनसीसी युएसए कप-२०२४ " को आयोजना गर्यो । " NRNA NCC USA CUP 2024 " को दुवै खेल नेपाल र ह्युजटन हुरिकेन बिच भएको थियो भने दुवै खेलमा नेपाली टिम विजयी भएको थियो ।
2. गैरआवासीय नेपाली संघ, राष्ट्रिय समन्वय परिषद् अमेरिका र भर्जिनिया राज्यको स्थानीय संस्था "एभरेस्ट लायन्स फेन्डसिप एशोसियसन " सँग सहकार्य गर्दै दोस्रो रूप स्मृति तथा एभरेष्ट कप-२०२४ (2nd RUP SMRITI & Everest CUP 2024) राष्ट्रिय क्रिकेट प्रतियोगिता मे २५, २६ र २७ तारिखमा भर्जिनियामा आयोजना गरियो । स्वर्गीय श्री रूप कार्की नेपालका भारतोलन राष्ट्रिय खेलाडी हुनुहुन्थ्यो र गैरआवासीय नेपाली संघ, राष्ट्रिय समन्वय परिषद् अमेरिकाले २०२२ देखि रूप स्मृति कप उहाँको सम्झनामा स्वरुप गोल्ड मेडलिस्ट रूप कार्की फाउन्डेसन सँग सहकार्य गर्दै सुरुवात गरेको हो ।



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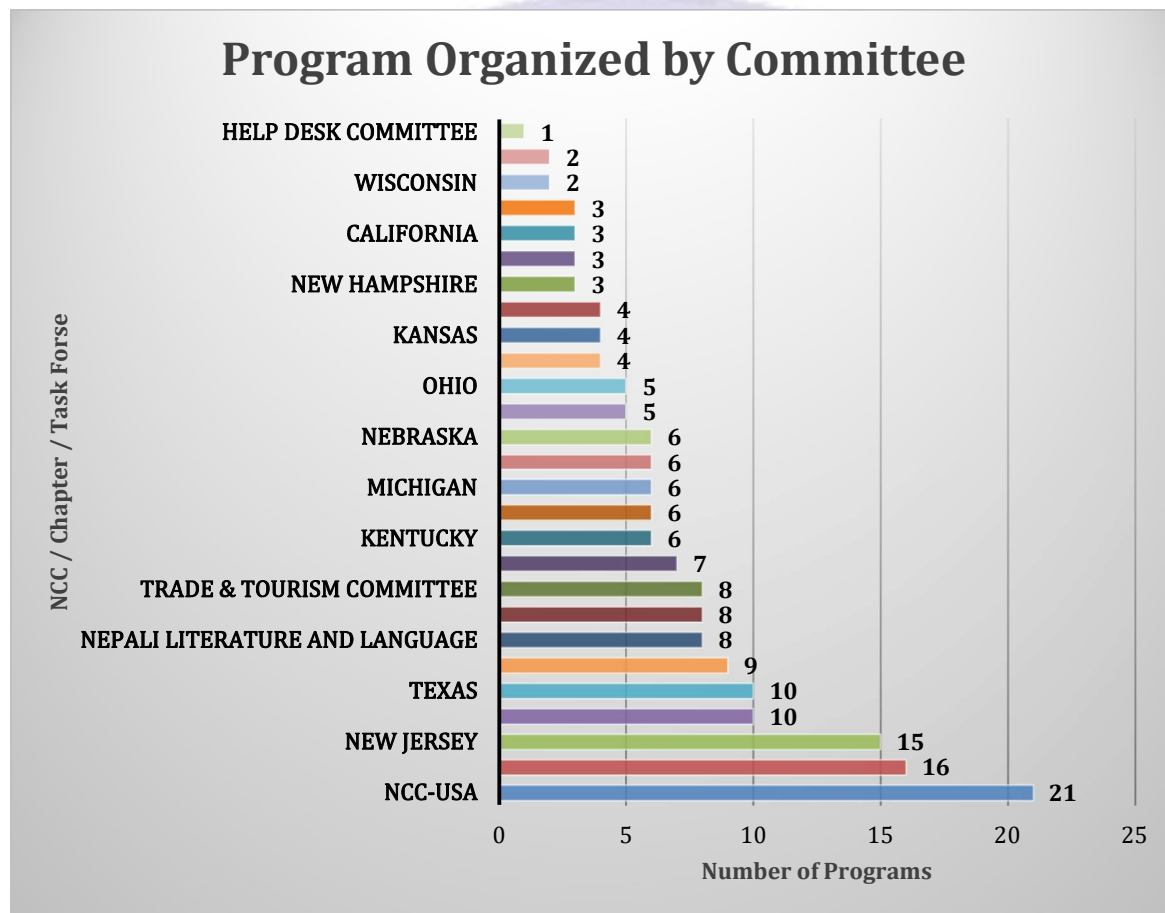
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३. बिभिन्न च्याप्टरले स्थानीय क्लब तथा संघसंस्थासंग समन्वय गर्दै बिभिन्न खेलकुद कार्यक्रमहरुको आयोजना गरेका छन् भने च्याप्टर स्वयंले समेत बिभिन्न खेलकुद कार्यक्रमको आयोजना गरेका छन्।

एनसीसी, टास्कफोर्स तथा कमिटिद्वारा गरिएका अन्य कार्यहरु :



एनसीसी, टास्कफोर्स तथा कमिटिहरुले आयोजना गरेका कार्यहरुको विवरण

SN	NCC/Chapter/TSF	Program	Date	Country
1	California	नेपाल डे फेड	14-Apr-24	USA
2	California	Volleyball Tournament	April 12-13, 2024	USA
3	California	Hosted NRNA NCC USA, Executive Meeting	April 12-13, 2024	USA
4	Colorado	Consular service	2-Sep-23	USA
5	Colorado	कोलोराडो च्याप्टर र अन्तराष्ट्रिय नेपाली साहित्य समाज, कोलोराडो च्याप्टर बीच आर्थिक संकलनको कार्यक्रम	11/23/2023	USA



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SN	NCC/Chapter/TSF	Program	Date	Country
6	Colorado	अन्तराष्ट्रिय नारी दिवस कार्यक्रम	9-Mar-24	USA
7	Colorado	एनआरएन नागरिकता सम्बन्धी अन्तरक्रिया कार्यक्रम	29-Apr-24	USA
8	Colorado	Pemba Rita Sherpa, Carried the NRNA NCC and NRNA Colorado chapter flags to the summit of Mt. Everest.	19-May-24	USA
9	Colorado	TPLA and NRNA Colorado Chapter organized Interstate volleyball tournament	June 29-30, 2024	USA
10	Florida	Support for Prabin Poudel: Medical Assistance of Rs. 10,44,447	13-Feb-23	USA
11	Florida	NRNA ICC डेलेगेटसंग अन्तरक्रिया कार्यक्रम	30-Sep-23	USA
12	Florida	गैर आवासीय नागरिकताको बारेमा वरिष्ठ अधिवक्तासँग अन्तरक्रिया कार्यक्रम	4-Nov-23	USA
13	Georgia	सप्ताह महापुर्णमा सहयोग	1-Nov-23	USA
14	Georgia	रक्तदान कार्यक्रम	13-Apr-24	USA
15	Georgia	नेपालमा लगानी बारे अन्तरक्रिया	19-May-24	USA
16	Georgia	गैरआबसिय नागरिकता बारे अन्तरक्रिया		USA
17	Help Desk Committee	Webinar, Rights of NRN in Nepal!	26-May-24	USA
18	Kansas	Insurance and Tax Literacy webinar	2-Dec-23	USA
19	Kansas	Movie show (Maha Jatra)	6-Apr-24	USA
20	Kansas	Blood donation drive	30-Jun-24	USA
21	Kansas	Mid-West Regional Volleyball tournament	31-Aug-24	USA
22	Kentucky	नयाँ वर्षको शुभकामना आदान प्रदान कार्यक्रम	30-Dec-23	USA
23	Kentucky	महिला सशक्तिकरण तथा मानसिक स्वास्थ्य सम्बन्धी सचेतनामुलक कार्यक्रम	9-Mar-24	USA
24	Kentucky	Blood donation program		USA
25	Kentucky	New Year Celebration		USA
26	Kentucky	Summer Picnic		USA
27	Kentucky	Women Empowerment and Mental Health		USA
28	Maryland	प्रौढ शिक्षा कार्यक्रम सन्चालन	20-Apr-24	USA
29	Maryland	Under Graduate Scholarship Award 2024		USA
30	Maryland	क्रिकेट टिमलाई सहयोग प्रदान		USA



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SN	NCC/Chapter/TSF	Program	Date	Country
31	Maryland	तीन दिने देउसी भैलो कार्यक्रम आयोजना		USA
32	Maryland	नेपाली पासपोर्ट बनाउने सम्बन्धी जानकारीमूलक कार्यक्रमको आयोजना		USA
33	Maryland	नेपाली नयाँ वर्षको आयोजना		USA
34	Maryland	अन्तर राज्य भलिबल प्रतियोगिताको आयोजनाको लागि बाना संस्थासँग समन्वय गरी सहयोग		USA
35	Maryland	युवाहरूलाई विभिन्न खेलकुद कार्यक्रमको लागि सहयोग		USA
36	Massachutes	Community Blood Drive	19-Aug-23	USA
37	Massachutes	Appreciation Program For NRNA members	15-Sep-23	USA
38	Massachutes	म्यासाचुसेट्समा कन्सुलर सेवा	3-Feb-24	USA
39	Massachutes	अमेरिकामा नेपालको राष्ट्रिय झण्डा झण्डोत्तोलन	12-Apr-24	USA
40	Massachutes	समरभिल नेपाली सांस्कृतिक महोत्सव	1-Jun-24	USA
41	Massachutes	परराष्ट्र मन्त्री एन पी सावद र स्थानीय नेपाली समुदाय बिच अन्तरक्रिया	3-Nov-24	USA
42	Michigan	Motivation Speech with Manjil Baral	1-Oct-23	USA
43	Michigan	देउसी भैलो कार्यक्रम	13-Nov-23	USA
44	Michigan	रक्तदान कार्यक्रम	26-Nov-23	USA
45	Michigan	Meet and Greet with Harry Bhandari	17-Mar-24	USA
46	Michigan	होली पर्व	7-Apr-24	USA
47	Michigan	भेटघाट चौतारी तथा मेडिटेशन		USA
48	NCC-USA	अमेरिकाका लागि नेपाली राजदुतसँग समसामयिक बिषयमा भेट	11-Aug-23	USA
49	NCC-USA	Introductory Meeting with Ambassador Khatri, Embassy of Nepal	23-Aug-23	USA
50	NCC-USA	75th Anniversary Celebration of USA-Nepal Diplomatic Relations	1-Sep-23	USA
51	NCC-USA	Scholorship announcement	11-Sep-23	USA
52	NCC-USA	New Nebraska chapter formation	11-Sep-23	USA
53	NCC-USA	New Minnesota Chapter formation	27-Sep-23	USA
54	NCC-USA	Meet & Greet with NRNA delegates	9-Oct-23	USA
55	NCC-USA	परराष्ट्र मन्त्रीसँग एनसीसी अमेरिकाको भेट	17-Oct-23	Nepal
56	NCC-USA	अर्थमन्त्रीसँग एनसीसी अमेरिकाको भेट	17-Oct-23	Nepal
57	NCC-USA	नयाँ वर्षको शुभकामना आदान-प्रदान कार्यक्रम	1-Jan-24	USA



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58	NCC-USA	नेपाली विद्यार्थीका लागि जानकारी मुलक कार्यक्रम	4-May-24	USA
59	NCC-USA	पत्रकार, साक्षात्कार कार्यक्रम	22-May-24	USA
60	NCC-USA	An Evening with National Cricket Team	2-Jun-24	USA
61	NCC-USA	एनआरएनए एनसीसी युएसए कप-२०२४	May 24-25, 2024	USA
62	NCC-USA	दोस्रो रूप स्मृति तथा एभरेष्ट कप-२०२४	May 25-27, 2024	USA
63	NCC-USA	Executive Board Meeting 1		USA
64	NCC-USA	Executive Board Meeting 2		USA
65	NCC-USA	Executive Board Meeting 3		USA
66	NCC-USA	Emergency Executive Board Meeting 4		USA
67	NCC-USA	Executive Board Meeting 5		USA
68	NCC-USA	बिभिन्न टास्क फोर्स कमिटी गठन		USA
69	Nebraska	नेपाली चलचित्र 'महापुरुष' प्रदर्शन:	30-Mar-24	USA
70	Nebraska	महाजात्रा फिल्म प्रदर्शन	1-Apr-24	USA
71	Nebraska	रक्तदान कार्यक्रम	21-Apr-24	USA
72	Nebraska	गैह्र आवासीय नेपाली नागरीकता सम्बन्धी अन्तरकृया एवं नयाँ वर्ष शुभकामना सोंझ	27-Apr-24	USA
73	Nebraska	नवराज पराजुली कविता कन्सर्ट कार्यक्रम	19-May-24	USA
74	Nebraska	आर्थिक सहायता प्रदान:		USA
75	Nepali Literature and Language	नेपाली भाषा र साहित्य समिति परिचयात्मक कार्यक्रम	2/24/2024	USA
76	Nepali Literature and Language	प्रथम मासिक साहित्यिक रचना बाचन कार्यक्रम	3/24/2024	USA
77	Nepali Literature and Language	दोश्रो मासिक साहित्यिक रचना बाचन एवं नयाँ वर्ष २०८१ र छन्द दिवस कार्यक्रम	4/20/2024	USA
78	Nepali Literature and Language	गीतकार शिव पलाँसको पुस्तक “माया गर्नुको अर्थ” माथि परिचर्चा	4/27/2024	USA
79	Nepali Literature and Language	तेश्रो मासिक साहित्यिक रचना बाचन तथा नेपाली मातृ दिवस कार्यक्रम	5/19/2024	USA
80	Nepali Literature and Language	कवि तारा गिरीको कविता संग्रह पुस्तक “म भित्रको म” माथि परिचर्चा	5/25/2024	USA
81	Nepali Literature and Language	चौथो मासिक साहित्यिक रचना बाचन तथा अमेरिकी पिता दिवस कार्यक्रम	6/15/2024	USA
82	Nepali Literature and Language	पाँचौँ मासिक साहित्यिक रचना बाचन तथा २११ औँ भानु जयन्ती कार्यक्रम	7/13/2024	USA



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83	New Hampshire	3rd Annual Interstate volleyball	23-Sep-23	USA
84	New Hampshire	सरस्वती पूजाको आयोजना	17-Feb-24	USA
85	New Hampshire	Adults Care तथा Non medical home care सेवा सम्बन्धि जानकारी मुलक webinar	6-Mar-24	USA
86	New Jersey	Financial Support (for toddler treatment)	8/10/2023	USA
87	New Jersey	Welcome And Farewell NJ Chapter Executives and Teej Event	10-Sep-23	USA
88	New Jersey	Community Celebration and Peace Festival	8-Oct-23	USA
89	New Jersey	Meet and Greet with all the Nepali organization in NJ	11-Oct-23	USA
90	New Jersey	Spritual Session with Khenpo Vagindra Shila	29-Oct-23	USA
91	New Jersey	Deusi Bhailo Event	13-Nov-23	USA
92	New Jersey	Invest Opportunities with Everest Credit Union	17-Dec-23	USA
93	New Jersey	Fund Collection (For Cremation)	21-Dec-23	USA
94	New Jersey	Town Hall Meeting	28-Jan-24	USA
95	New Jersey	Blood Drive	25-Feb-24	USA
96	New Jersey	New Year Celebration	14-Apr-24	USA
97	New Jersey	Nepalese-American Heritage Celebration and Buddha Jayanti	11-May-24	USA
98	New Jersey	Summer Picnic	1-Jul-24	USA
99	New Jersey	Mental Health Awareness Program	6-Jul-24	USA
100	New Jersey	Sports Activity (Soccer, Volleyball, Cricket)	Weekly, Seasonal	USA
101	New York	जाजरकोट भुकम्प पिडितलाई सहयोग	9-Sep-23	USA
102	New York	हरितालिका तिजको कार्यक्रम	16-Sep-23	USA
103	New York	नेपाल डे फेड	19-May-24	USA
104	New York	Meeting with Consulate General of Nepal in New York		USA
105	North Carolina	Meet and Greet Program	27-Aug-23	USA
106	North Carolina	Dashain Soccer Tournament 2023	4-Nov-23	USA
107	North Carolina	Immigration Talk with Bashu phulara	2-Mar-24	USA
108	North Carolina	Blood donation program	20-Apr-24	USA



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109	North Carolina	Rup Smriti Everest Cup Participation, NC chapter	25-May-24	USA
110	North Carolina	पूर्ण स्वास्थ्य विज्ञान कार्यक्रम सपोर्ट	16-Jun-24	USA
111	North Carolina	Indoor volleyball tournament 3rd prize Support by NC chapter	29-Jun-24	USA
112	North Carolina	Tennis Tournament sponsored	29-Jun-24	USA
113	North Carolina	International Women's Day Celebration	Mach 9, 2024	USA
114	Ohio	नेपाल प्रति गैर आवासीय नेपालीको दायित्व तथा अधिकार बिषयक अन्तरक्रिया	23-Sep-23	USA
115	Ohio	Blood Donation	11-May-24	USA
116	Ohio	One day yoga camp	22-Jun-24	USA
117	Ohio	हरितालिका तिजको कार्यक्रम		USA
118	Ohio	नेपाल डे पेडमा सहभागी		USA
119	Oregon	स्वागत तथा अन्तरक्रिया कार्यक्रम	30-Aug-23	USA
120	Oregon	महाजात्रा चलचित्र प्रदर्शन	5-May-24	USA
121	Oregon	Everest Day को उपलक्ष्यमा Everest Day वनभोज कार्यक्रम	25-May-24	USA
122	Oregon	नेपाली पासपोर्ट शिवरमा सहकार्य र सहयोग	1-Jun-24	USA
123	Oregon	सांस्कृतिक कार्यक्रम	30-Dec-24	USA
124	Pennsylvania	Participant at Meet and Greet program with All Nepalese Organizations of PA.	7/14/2023	USA
125	Pennsylvania	Oath program (Welcome and Farewell) chief guest was Dr. Arjun banjade president of NRNA NCC.	8/20/2023	USA
126	Pennsylvania	Meeting about our cultural and community with Montgomery County office.	10/30/2023	USA
127	Pennsylvania	Cultural program at Dasain in Philadelphia.	11/3/2023	USA
128	Pennsylvania	Cultural program at Tihar in Mechanicsburg.	11/11/2023	USA
129	Pennsylvania	Blood drive in Mechanicsburg	12/15/2023	USA
130	Pennsylvania	Funeral and financial support of Chhandra Newar.	12/20/2023	USA
131	Pennsylvania	Blood drive in Mechanicsburg	5/17/2024	USA



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132	Pennsylvania	Create Go fund me account for Deepkala Ghale. She was student of Gannon University in Erie, PA	6/28/2024	USA
133	Pennsylvania	Blood drive in Philadelphia	7/7/2024	USA
134	Publication Committee	Newsletter Publication Bulletin 1	1-Nov-23	USA
135	Publication Committee	Newsletter Publication Bulletin 2	1-May-24	USA
136	Publication Committee	Newsletter Publication Bulletin 3	1-Jun-24	USA
137	Texas	Mega Blood Drive	26-Aug-23	USA
138	Texas	भेटघाट तथा अन्तरक्रिया कार्यक्रम	1-Oct-23	USA
139	Texas	Breast Health & Wellness Expo	7-Oct-23	USA
140	Texas	Interaction Program	20-Oct-23	USA
141	Texas	अन्तरक्रिया कार्यक्रम सम्पन्न	5-Nov-23	USA
142	Texas	Financial Awareness - Taxation & Literacy	27-Jan-24	USA
143	Texas	भिजिट नेपाल कार्यक्रम	4-Feb-24	USA
144	Texas	अन्तरक्रिया कार्यक्रम	17-Feb-24	USA
145	Texas	NRN Citizenship Interaction	30-Mar-24	USA
146	Texas	फुटबल कार्यक्रममा सहयोग		USA
147	Trade & Tourism Committee	Meeting with Nepal Tourism Board	1-Nov-23	
148	Trade & Tourism Committee	Meeting with Lumbini Cultural Municipality and Three Other Lumbini-Based Municipalities	11-Nov-23	Lumbini, Nepal
149	Trade & Tourism Committee	Visit Nepal 2024-2025 Program, Texas	4-Feb-24	Texas, USA
150	Trade & Tourism Committee	Buddha Jayanti Celebration, Texas	19-Feb-24	Texas, USA
151	Trade & Tourism Committee	Participation in Nepal Day Parade, California	14-Apr-24	California, USA
152	Trade & Tourism Committee	Public Speaking Competition, Maryland	5-May-24	Maryland, USA
153	Trade & Tourism Committee	Participation in Nepali Community Day in Albany NY	28-May-24	USA
154	Trade & Tourism Committee	Meet the Press Program	29-Jun-24	Texas, USA



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SN	NCC/Chapter/TSF	Program	Date	Country
155	Utah	Temple Space Initiative	1-Oct-23	USA
156	Utah	Dashain and Tihar Celebrations	4-Oct-23	USA
157	Utah	Taskforce for Newcomers	26-Nov-23	USA
158	Utah	Tax Code and Filing Interaction Program	4-Feb-24	USA
159	Utah	Nepalese Food Festival 2023	April 12-13, 2023	USA
160	Utah	Sister City Initiative	working since Sept. 2023	USA
161	Utah	Fundraising for NRNA Cricket team (\$2000)		USA
162	Virginia	देउसी भैलो कार्यक्रम	11-Nov-23	USA
163	Virginia	गैर आवासीय नेपाली नागरिकताको विषयमा आयोजित अन्तर्क्रिया कार्यक्रम!	20-Jan-24	USA
164	Wisconsin	जाजरकोट भुकम्प पिडितलाई सहयोग	6-Dec-23	USA
165	Wisconsin	बृहत रक्तदान कार्यक्रम	4-May-24	USA
166	Youth, Student & Sports Committee	Scholorship announcement	11-Sep-23	USA
167	Youth, Student & Sports Committee	College and Career Exploration	14-Jan-24	USA
168	Youth, Student & Sports Committee	नेपाली विद्यार्थीका लागि जानकारी	4-May-24	USA
169	Youth, Student & Sports Committee	An Evening with National Cricket Team	2-Jun-24	USA
170	Youth, Student & Sports Committee	Webinar, Recent & Prospective Graduates	9-Jun-24	USA
171	Youth, Student & Sports Committee	एनआरएनए एनसीसी युएसए कप-२०२४	May 24-25, 2024	USA
172	Youth, Student & Sports Committee	Free Tax Filing for Students		USA
173	Youth, Student & Sports Committee	Study in States Webinar		USA
174	Youth, Student & Sports Committee	Public Speaking Competition		USA
175	Youth, Student & Sports Committee	अंग्रेजी प्रौढ शिक्षा कार्यक्रम		USA
176	Youth, Student & Sports Committee	NRNA NCC USA CUP 2024		USA
177	Youth, Student & Sports Committee	Second RUP SMRITI & EVEREST CUP		USA



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SN	NCC/Chapter/TSF	Program	Date	Country
178	Youth, Student & Sports Committee	What next after graduation ? Webinar		USA
179	Youth, Student & Sports Committee	NRNA NCC USA Student Network : App Re-launching		USA
180	Youth, Student & Sports Committee	Welcome Program for Team Nepal in recent world cup		USA
181	Youth, Student & Sports Committee	Assisting new students in USA		USA

एक भन्दा बढी कमिटी तथा टास्कोर्सले कार्यक्रमहरु दुवैको लिस्टमा रहेका छन्

5. भेटघाट तथा लबिङ्ग

- परराष्ट्र मन्त्री तथा अर्थ मन्त्रीसँग छुट्टा-छुट्टै भेटघाट गरी अमेरिकामा रहेका गैर आवासीयनेपालीहरूका समस्या तथा नेपालमा प्रवासी नेपालीहरूबाट लगानी भित्र्याउनको लागि गर्नु पर्नेकार्यहरूको बारेमा अवगत गराइयो ।

- गैर आवासीय नेपाली नागरिकताको प्राप्ति शुरु भए पश्चात सो नागरिकता प्राप्त गैर आवासीय नेपालीलेसंविधान प्रदत्त अधिकार प्राप्तिकालागि विभिन्न पार्टीका नेताहरूसंग भेटघाट गरी नागरिकता सम्बन्धी नियमावली बनाई तत्काल लागु गर्न अनुरोध गरियो ।

6. विधान संसोधन

-संस्था सञ्चालनको क्रममा परेका समस्या तथा विद्यमान विधानमा समयानुकूल बनाउनको लागि महासचिवको अध्यक्षतामा शान्ती पौडेल, सूर्य बस्ताकोटी, कानुन व्यवसायी नविन क्षेत्री र सिपिएविलास उपाध्याय सदस्य तथा खगेन्द्रजिसी, डिलु पराजुली र डा. रुद्र अर्याल सल्लाहकार रहेको विधान संशोधन समिति बनायी सदस्यहरूबाट प्राप्त सुझावहरु समेत समावेश गरी विधानसंसोधनको मस्यौदा यसै साधारण सभामा पेस गरिदै छ ।

7. आईटी भेण्डर चयन

आईटी भेण्डर व्यवस्थापनको लागि उपाध्यक्ष भानु खरेल, कोशाध्यक्ष सरोज सिग्देल, युवा संयोजकतेज पौडेल, क्षेत्रिय संयोजक मोहन न्यौपाने र बोर्ड सदस्य लक्ष्मण दर्लामी सम्मिलित समितिले पहिले सेवा लिइएका र अन्य कम्पनीहरूसंग छलफल गरी उपयुक्तताको आधारमा पहिले सेवा दिएको कम्पनीलाई नै निरन्तरता दिईएको छ । नयाँ सम्झौता मुताबिक वेबसाइटमा परिवर्तन गर्नु परेमा कतिरकम पछि भनि जानकारी लिनेर यसै कम्पनीलाई दिने वा नया कम्पनीलाई दिने भनि निर्णय गर्ने अधिकार समेत हामीमा निहित रहेको छ भने कम्पनीले मासिक १० घण्टासम्म वेबसाइटमा गर्ने कार्यमेण्टिनेन्समा प्रदान गरिने रकमबाट नै गर्नेछ।



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यसबाट हामीलाई वेबसाइटमा खर्चगरिने रकममा केहिबचत समेत भएको छ । यो बाहेक चाहेको अबस्थामा 60 दिनको सूचना दिएर कुनै पनि समयमा परिवर्तन गर्न समेत सक्ने प्रावधान राखेका छौं ।

8. सचिवालय ब्यबस्थापन

संस्थाबाट सदस्यहरूलाई प्रदान गरिने सेवा चुस्त रुपमा प्रदान गर्नको लागि सचिवालय ब्यबस्थापन समिति गठन गरी जिम्मेवारी बाँडफाँड गरिएको छ ।

अन्त्यमा

म बिगत एक वर्षको अवधिमा संस्थाको कार्य संचालनमा योगदान दिनु हुने संघ संस्थाहरु, बिभिन्न व्यक्तित्वहरु सबै प्रति कृतज्ञता टक्र्याउछु ।

धन्यवाद । जयएनआरएनए ।

रामहरी अधिकारी

महासचिव

गैर आवासीय नेपाली संघ

राष्ट्रिय समन्वय परिषद, अमेरिका

मिति: जुलाई १२, २०२४



NRNA NCC USA

FINANCIAL REPORT



TREASURER'S REPORT

THE NON-RESIDENT NEPALI ASSOCIATION
NATIONAL COORDINATION COUNCIL OF USA

REPORT: 01/01/2023 — 06/30/2024

EIN: 62-1850599

PREPARED BY – SAROJ SIGDEL
TREASURER
NRNA NCCA USA



I am committed to improving the organization's financial health and management. I should commit to transparency, accountability, and a strong sense of integrity and ethics.

Some of the responsibilities of a NRNA NCC USA Treasurer

- **Financial oversight:** Ensuring that all financial activities align with the organization's objectives and financial capabilities.
- **Financial reporting:** Compiling and presenting detailed financial reports to the board of directors
- **Budgeting:** Preparing and facilitating the organization's annual budget, and comparing and monitoring actual expenses and revenue.
- **Cash management:** Managing cash flow, paying and recording bills, and maintaining a record of debt
- **Investment decisions:** Investing funds in accordance with applicable legislation.
- **Risk management:** Having a strong understanding of financial legislation and market trends.



NON- RESIDENT NEPALI ASSOCIATION

NATIONAL COORDINATION COUNCIL, USA

Financial Policy

Compliance, Transparency, Reporting IRS, Digital

- ☐ Instituted Organizational Financial Compliance as per IRS regulation
- ☐ Mandatory W9 requirement & 1099 reporting and filing with the IRS
- ☐ W8-BEN-E (ICC, ScytI, Vero Voting)
- ☐ Mandatory to provide proof of non-profit & Tax-Exempt certificate recipient of financial support from NRNA NCC USA
- ☐ 26/29 Chapters are registered as DBA of NCC USA in the respective States with SOS
- ☐ 26/29 Chapters has opened Bank Accounts
- ☐ Created a policy of financial aid for people in need
- ☐ Regular Financial Reporting in NRNA NCC USA website
- ☐ Annual tax deduction letter to all donors
- ☐ All receipts, bills, and documents are in the google file structure drive accessible
- ☐ Instituted one of the most strictly AI-based membership



NON- RESIDENT NEPALI ASSOCIATION

NATIONAL COORDINATION COUNCIL, USA

NRNA NCC USA Finance Digitalization

< > NRNA_NCC USA_TREASURER OFFICE	
Name	
>	2023_MEBERSHIP_STRIPE REPORT
>	APPLICATION FOR FINANCIAL ASSISTANCE
>	ATTORNEY
▼	BANK STATEMENT
>	2018
>	2019
>	2020
>	2021
>	2022
>	2023
>	2024

< > NRNA_NCC USA_TREASURER OFFICE	
Name	
>	NCC QTR REPORT
>	NEWLETTER
>	NON PROFIT
>	OFFICE EXPNESE
>	PAYPAL
>	POLICY
▼	PROJECTS
>	2021
>	2022
>	2023
>	SOCIAL WELFARE COUNCIL
>	SPARKINTELL
>	STRIP ACCOUNT
>	STRIPE
>	SYCTEL_ELECTION VENDOR
>	TAX DEDUCTION LETTER
▼	TAX NRNA NCC USA
>	FINANCIAL REPORT
>	TAX2014
>	TAX2015
>	TAX2016
>	TAX2017
>	TAX2018
>	TAX2019
>	TAX2020
>	TAX2021
>	W8 -BEN-E DEFINATION (version 1).xlsx
>	TENNESSEE SOS ANNUAL REPORTS
>	TRADEMARK



NON- RESIDENT NEPALI ASSOCIATION

NATIONAL COORDINATION COUNCIL, USA

Legal Financial Records (W9, 1099, W8-BEN-E

W-9
Form (Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification
Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name (disregarded entity name, if different from above)

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes:
☐ Individual/sole proprietor or single-member LLC
☐ C Corporation
☐ S Corporation
☐ Partnership
☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C-Corporation, S-S corporation, P-Partnership) in the space below the box.
☐ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).
Exempt payee code (if any): _____
Exemption from FATCA reporting code (if any): _____
(Report to accurately report FATCA on the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

6 City, state, and ZIP code

7 List account number(s) (see instructions)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Part II Certification
Under penalties of perjury, I certify that:
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign this certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here
Signature of U.S. person: _____
Date: _____

General Instructions
Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:
• Form 1099-INT (interest earned or paid)
• Form 1099-DIV (dividends, including those from stocks or mutual funds)
• Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
• Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
• Form 1099-S (proceeds from real estate transactions)
• Form 1099-K (merchant card and third party network transactions)
• Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
• Form 1099-C (canceled debt)
• Form 1099-A (acquisition or abandonment of secured property)
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Cat. No. 10231X

Form W-9 (Rev. 10-2018)

Form W-8BEN-E (Rev. 10-2021) Page 8

Part XXVII Excepted Inter-Affiliate FFI
41 ☐ I certify that the entity identified in Part I:
• Is a member of an expanded affiliated group;
• Does not maintain financial accounts (other than accounts maintained for members of its expanded affiliated group);
• Does not make withholdable payments to any person other than to members of its expanded affiliated group;
• Does not hold an account (other than depository accounts in the country in which the entity is operating to pay for expenses) with or receive payments from any withholding agent other than a member of its expanded affiliated group; and
• Has not agreed to report under Regulations section 1.1471-4(c)(2)(iii)(C) or otherwise act as an agent for chapter 4 purposes on behalf of any financial institution, including a member of its expanded affiliated group.

Part XXVIII Sponsored Direct Reporting NFFE (see instructions for when this is permitted)
42 Name of sponsoring entity: _____
43 ☐ I certify that the entity identified in Part I is a direct reporting NFFE that is sponsored by the entity identified on line 42.

Part XXIX Substantial U.S. Owners of Passive NFFE
As required by Part XXIX, provide the name, address, and TIN of each substantial U.S. owner of the NFFE. Please see the instructions for a definition of substantial U.S. owner. If providing the form to an FFI treated as a reporting Model 1 FFI or reporting Model 2 FFI, an NFFE may also use this part for reporting its controlling U.S. persons under an applicable IGA.

Name	Address	TIN

Part XXX Certification
Under penalties of perjury, I declare that I have examined the information on this form and to the best of my knowledge and belief it is true, correct, and complete. I further certify under penalties of perjury that:
• The entity identified on line 1 of this form is the beneficial owner of all the income or proceeds to which this form relates, is using this form to certify its status for chapter 4 purposes, or is submitting this form for purposes of section 6039D or 6039F;
• The entity identified on line 1 of this form is not a U.S. person;
• This form relates to: (a) income not effectively connected with the conduct of a trade or business in the United States, (b) income effectively connected with the conduct of a trade or business in the United States but is not subject to tax under an income tax treaty, (c) the partner's share of a partnership's effectively connected taxable income, or (d) the partner's amount realized from the transfer of a partnership interest subject to withholding under section 1445(f); and
• For broker transactions or barter exchanges, the beneficial owner is an exempt foreign person as defined in the instructions.
Furthermore, I authorize this form to be provided to any withholding agent that has control, receipt, or custody of the income of which the entity on line 1 is the beneficial owner or any withholding agent that can disburse or make payments of the income of which the entity on line 1 is the beneficial owner.
I agree that I will submit a new form within 30 days if any certification on this form becomes incorrect.
☒ I certify that I have the capacity to sign for the entity identified on line 1 of this form.

Sign Here
Signature of individual beneficial owner: _____
Print Name: Rabina Maharjan
Date (MM-DD-YYYY): 04/27/2022

Form W-8BEN-E (Rev. 10-2021)

9595 ☐ VOID ☐ CORRECTED

PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.

1 Rents \$
2 Royalties \$
3 Other income \$
4 Federal income tax withheld \$
5 Fishing boat proceeds \$
6 Medical and health care payments \$
7 Payer made direct sales totaling \$5,000 or more of consumer products to recipient for resale ☐ \$
8 Substitute payments in lieu of dividends or interest \$
9 Crop insurance proceeds \$
10 Gross proceeds paid to an attorney \$
11 Fish purchased for resale \$
12 Section 408A deferrals \$
13 FATCA filing requirement ☐ \$
14 Excess golden parachute payments \$
15 Nonqualified deferred compensation \$
16 State tax withheld \$
17 State/Payer's state no. \$
18 State income \$

PAYER'S TIN: _____

RECIPIENT'S TIN: _____

RECIPIENT'S name: _____

Street address (including apt. no.): _____

City or town, state or province, country, and ZIP or foreign postal code: _____

Account number (see instructions): _____

2nd TIN not: ☐

Miscellaneous Information
Copy A For Internal Revenue Service Center
File with Form 1096. For Privacy Act and Paperwork Reduction Act Notice, see the current General Instructions for Certain Information Returns.

Form 1099-MISC (Rev. 1-2022) Cat. No. 14425J www.irs.gov/Form1099MISC Department of the Treasury - Internal Revenue Service

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NON- RESIDENT NEPALI ASSOCIATION

NATIONAL COORDINATION COUNCIL, USA

NRNA NCC USA

Profit and Loss YTD Comparison

January - June, 2024

	TOTAL	
	JAN - JUN, 2024	JAN - JUN, 2024 (YTD)
Income		
Contribution Received	13,007.11	13,007.11
Nomination fees contribution		
Refund of Nomination Fees	-1,000.00	-1,000.00
Total Nomination fees contribution	-1,000.00	-1,000.00
Total Contribution Received	12,007.11	12,007.11
Interest Income	2,742.08	2,742.08
Total Income	\$14,749.19	\$14,749.19
GROSS PROFIT	\$14,749.19	\$14,749.19
Expenses		
Award & Medal	954.00	954.00
Bank Charges & Fees	50.46	50.46
Chapter Membership Fee	22,930.00	22,930.00
Chapter Program Support Exp	10,100.00	10,100.00
Donation		
Donation-Non USA	1,730.00	1,730.00
Donation-USA	4,500.00	4,500.00
Scholarship-UGraduate	1,000.00	1,000.00
Total Donation-USA	5,500.00	5,500.00
Total Donation	7,230.00	7,230.00
Event Expenses	1,340.00	1,340.00
Nepal Day Parade	3,500.00	3,500.00
Sports Support Expenses	25,664.34	25,664.34
Youth & Student Conference	2,633.59	2,633.59
Youth & Student Support Exp	1,500.00	1,500.00
Total Event Expenses	34,637.93	34,637.93

Insurance	937.06	937.06
Meeting & Conference Expenses	12,971.65	12,971.65
Women Conference-I	5,300.00	5,300.00
Total Meeting & Conference Expenses	18,271.65	18,271.65
Office Supplies & Software	1,507.01	1,507.01
Office/General Administrative Expense	67.74	67.74
Office/General Administrative Expenses	313.98	313.98
Postage & Shipping Charges	1,119.61	1,119.61
Publication and Printing	6,582.07	6,582.07
State Chapter Membership Share	840.00	840.00
Stripe Charges	76.81	76.81
Travel Expenses	7,800.00	7,800.00
Utilities	2,557.04	2,557.04

Accrual Basis Saturday, July 13, 2024 02:00 PM GMT-07:00

1/2

NRNA NCC USA

Profit and Loss YTD Comparison

January - June, 2024

	TOTAL	
	JAN - JUN, 2024	JAN - JUN, 2024 (YTD)
Website & Maintenance	22,086.78	22,086.78
Total Expenses	\$138,062.14	\$138,062.14
NET OPERATING INCOME	\$ -123,312.95	\$ -123,312.95
Other Income		
Rental Income	1,500.00	1,500.00
Total Other Income	\$1,500.00	\$1,500.00
NET OTHER INCOME	\$1,500.00	\$1,500.00
NET INCOME	\$ -121,812.95	\$ -121,812.95

NRNA NCC USA

Profit and Loss YTD Comparison

January 2023 - December 2024

	TOTAL	
	JAN 2023 - DEC 2024	JAN - DEC 2024 (YTD)
Income		
Contribution Received	15,582.11	15,582.11
Amazon Smile-Fund	122.50	
Contribution 12th AGM	140.00	
Contribution-NRN Building	17,570.00	
Membership-G	280,760.00	
Nomination fees contribution	242,941.12	
Refund of Nomination Fees	-14,400.00	-1,000.00
Total Nomination fees contribution	228,541.12	-1,000.00
Youth Event	11,623.45	
Total Contribution Received	554,339.18	14,582.11
Interest Income	8,882.74	2,742.08
Total Income	\$563,221.92	\$17,324.19
GROSS PROFIT	\$563,221.92	\$17,324.19
Expenses		
Award & Medal	2,628.94	954.00
Bank Charges & Fees	268.44	75.46
Chapter Membership Fee	22,930.00	22,930.00
Chapter Program Support Exp	11,100.00	10,100.00
Donation		
Donation-Non USA	26,730.00	1,730.00
Donation-USA	9,500.00	4,500.00
Scholarship-UGraduate	8,000.00	1,000.00
Total Donation-USA	17,500.00	5,500.00
Total Donation	44,230.00	7,230.00
Election Expenses	45,258.52	
Event Expenses	2,840.00	1,340.00
Building Inauguration	14,605.76	
Global Health event-III	2,400.68	
Nepal Day Parade	3,500.00	3,500.00
Sports Support Expenses	25,664.34	25,664.34
Youth & Student Conference	12,284.65	2,633.59
Youth & Student Support Exp	1,500.00	1,500.00
Total Event Expenses	62,795.43	34,637.93
HOA fees	3,216.50	
Insurance	1,106.36	937.06
Legal & Professional Services	1,349.00	

NRNA NCC USA
Profit and Loss YTD Comparison
January 2023 - December 2024

	TOTAL	
	JAN 2023 - DEC 2024	JAN - DEC 2024 (YTD)
Meeting & Conference Expenses	27,849.36	12,971.65
12th AGM Expense	7,458.35	
Women Conference-I	6,300.00	5,300.00
Total Meeting & Conference Expenses	41,607.71	18,271.65
Membership-ICC Contributions	76,360.00	
Office Supplies & Software	5,416.68	1,607.43
Office/General Administrative Expense	2,979.37	67.74
Office/General Administrative Expenses	817.57	313.98
Paypal Account fees	224.02	
Postage & Shipping Charges	1,148.32	1,119.61
Publication and Printing	11,401.40	6,582.07
State Chapter Membership Share	38,740.00	1,340.00
Stripe Charges	19,204.49	76.81
Taxes & Licenses	3,949.35	
Travel Expenses	7,800.00	7,800.00
Utilities	6,188.59	2,557.04
Website & Maintenance	30,208.48	23,285.64
Total Expenses	\$440,929.17	\$139,886.42
NET OPERATING INCOME	\$122,292.75	\$ -122,582.23
Other Income		
Rental Income	9,000.00	1,500.00
Total Other Income	\$9,000.00	\$1,500.00
Other Expenses		
Depreciation Expenses	7,729.00	
Total Other Expenses	\$7,729.00	\$0.00
NET OTHER INCOME	\$1,271.00	\$1,500.00
NET INCOME	\$123,563.75	\$ -121,082.23



NON- RESIDENT NEPALI ASSOCIATION
NATIONAL COORDINATION COUNCIL, USA

April - June, 2024

Particular	Apr 2024	May 2024	Jun 2024	Total
Contribution Received		6,075	5,832	11,907
Interest Income	443	453	391	1,286
Total Income	443	6,527	6,224	13,193
Expenses				
Award & Medal		216	738	954
Bank Charges & Fees	25	25		50
Chapter Membership Fee	3,365			3,365
Chapter Program Support Exp	1,500	3,500		5,000
Donation-Non USA	1,730			1,730
Donation-USA			4,500	4,500
Event Expenses		660		660
Nepal Day Parade		3,500		3,500
Sports Support Expenses	1,000	16,386	7,592	24,978
Youth & Student Conference	1,500	1,134		2,634
Insurance		152		152
Meeting & Conference Expenses	5,000			5,000
Office Supplies & Software	178	219	219	616
Office/General Administrative Expenses		108	254	362
Postage & Shipping Charges		86		86
Publication and Printing	500	489	3,593	4,582
Stripe Charges			77	77
Travel Expenses			7,800	7,800
Utilities	480	448	428	1,356
Website & Maintenance	642	640	643	1,925
Total Expenses	15,920	27,562	25,844	69,326
Net Surplus or (Defeciet)	(15,478)	(21,035)	(19,620)	(56,133)



NRNA NCC USA
Statement of Financial Position
As of June 30, 2024

ASSETS	As of June 30, 2024
Current Assets	
NRNA NCC OF USA- Checking-8383	1,808
Well Fargo Life Mem-6204	248,901
Wells Fargo Womans-2910	10,088
Wells Fargo Saving account-0921	256,962
Wellsfargo Youth and Student-7250	7,532
Total Cash & Bank	525,292
Total Current Assets	525,292
Fixed Assets	
Accumulated Depreciation	(7,729)
Buildings	293,004
Computer & Equipment	2,763
Total Fixed Assets	288,037
TOTAL ASSETS	813,329
LIABILITIES AND EQUITY	
Liabilities	
Dhanding Brilliant Student Support	1,005
Total Other Current Liabilities	1,005
Total Current Liabilities	1,005
Total Liabilities	1,005
Equity	
Opening Balance Fund	868,457
Net Surplus or (Defeciet)	(56,133)
TOTAL LIABILITIES AND EQUITY	813,329

यहाँहरुको सुझावको अपेक्षा

धन्यवाद

संपूर्ण कार्यसमिति २०२३ -२०२५



June 30, 2024

Saroj Sigdel

कोषाध्यक्ष