



FOR NEPALI BY NEPALI

नेपालीका लागि नेपाली

Non-Resident Nepali Association National Coordination Council - USA



EIN# 62-1850599

Ref.: EBMM 00005/2023-2025

Date: April 16, 2024

NRNA NCC USA Executive Board (2023-2025) 5th Board Meeting Minute

Chair By: President, Dr Arjun Banjade

Moderated By: General Secretary, Ram Hari Adhikari

Note Taker: Secretary, Dipak Sapkota & Shanti Poudyal

Meeting Date: April 13, 2024

Meeting Time: 5:00 PM (PST)

Venue: Martinez Event Center, 524 Main St, Martinez, CA 94553 & Online Zoom (HYBRID)

The meeting was called to order on April 13th 2024 at 5:00 PM PST by General Secretary Ram Hari Adhikari and the attendees constituting a quorum were as follows:

S.N.	Name	Designation	Attend
1.	Dr Arjun Banjade	President	Yes
2.	Bikash Upreti	Senior Vice President	Yes
3.	Bhanu Kharel	Vice President	Yes
4.	Prem Tamang	Vice President	No
5.	Gyanendra Gurung	Vice President	Yes
6.	Netra Pandey	Vice President	No
7.	Sunita Sapkota Kandel	Women Vice President	Yes
8.	Anup Khanal	Youth Vice President	Yes
9.	Ram Hari Adhikari	General Secretary	Yes
10.	Dipak Sapkota	Secretary	Yes
11.	Shanti Poudyal	Secretary (Women)	Yes
12.	Saroj Sigdel	Treasurer	Yes
13.	Diwakar Pande	Joint-Treasurer	Yes
14.	Dr Rajan Panta	Spokesperson	No
15.	Tej Poudel	Youth Coordinator	Yes
16.	Sunita Khatri	Women Coordinator	Yes/Zoom
17.	Dr. Gangadhar Acharya	Board of Director	Yes/Zoom
18.	Durga Tiwari	Board of Director	Yes/Zoom
19.	Bal Rai	Board of Director	Yes
20.	Rita Devi Pradhan	Board of Director	Yes/Zoom
21.	Bishnu Baral	Board of Director	Yes/Zoom
22.	Srijana Sharma	Board of Director	Yes/Zoom
23.	Nima Sherpa	Board of Director	Yes

Web: <https://nrnusa.org>, E-mail: usa@nrna.org, and info@nrnusa.org

Facebook page: <https://www.facebook.com/NRNNCCUSA/>

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24.	Saraswati Sharma	Board of Director	Yes/Zoom
25.	Basudev Bhatt	Board of Director	Yes/Zoom
26.	Laxman Darlamee	Board of Director	Yes
27.	Mohan Kusari	Board of Director	No
28.	Nabaraj Nyaupane	Board of Director	Yes
29.	Ang T Sherpa	Northeast	Yes
30.	Bishnu Khatri	West	Yes
31.	Mahendra Basnet	Midwest	Yes
32.	Mohan Neupane	South	Yes/Zoom
33.	Hari Prasad Ojha	Chapter President-CALIFORNIA	Yes
34.	Prakash Poudel	Chapter President-COLORADO	Yes
35.	Surendra Laudari	Chapter President-FLORIDA	Yes/Zoom
36.	Kapil Sharan Wagle	Chapter President-GEORGIA	Yes/Zoom
37.	Balaram Pokhrel	Chapter President-ILLINOIS	Yes/Zoom
38.	Shivahari Khatri	Chapter President-INDIANA	No
39.	Uttam Basnet	Chapter President-KANSAS	No
40.	Sundarmani Poudel	Chapter President-KENTUCKY	Yes/Zoom
41.	Kul Prasad Gurung	Chapter President-MARYLAND	Yes/Zoom
42.	Prachanda Shrestha	Chapter President-MASSACHUSETTS	Yes/Zoom
43.	Santosh Subedi	Chapter President-MICHIGAN	Yes/Zoom
44.	Durga Pyakurel	Chapter President-NEVADA	Yes
45.	Kamal Dhungana	Chapter President-NEW HAMPSHIRE	Yes/Zoom
46.	Bhakta Gurung	Chapter President-NEW JERSEY	Yes/Zoom
47.	Rajendra Dahal	Chapter President-NEW MEXICO	No
48.	Heman Bahadur Malla	Chapter President-NEW YORK	No
49.	Sudan Thapa	Chapter President-NORTH CAROLINA	No
50.	Hota Bishowkarma	Chapter President-OHIO	No
51.	Jangbu Sherpa	Chapter President-OREGON	Yes
52.	Jaindra Lama	Chapter President-PENNSYLVANIA	Yes/Zoom
53.	Dipendra Guragain	Chapter President-TEXAS	Yes
54.	Surya Bastakoti	Chapter President-UTAH	Yes/Zoom
55.	Bishal Karki	Chapter President-VIRGINIA	Yes/Zoom
56.	Bashu Dev Prasai	Chapter President-WASHINGTON	No
57.	Raj Kumar Hamal	Chapter President-WISCONSIN	Yes/Zoom
58.	Raj Acharya	Chapter President-NEBRASKA	No
59.	Prabal Nepal	Chapter President-MINNESOTA	No
60.	KP Bhatta	Chapter President-CONNECTICUT	No

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Terms of Reference:

- Roll called by General Secretary
- Meeting opening remarks by President
- Discussion on Agenda

Agendas:

- 5.1 Appointment of IT Coordinator and Renewal of NRNA USA's Website Maintenance Contract.
- 5.2 Overview of Departmental Duties and Progress Updates
- 5.3 Establish of a Scholarship Fund for Underprivileged and Brilliant Students in Dhading District, in Collaboration with Dhading Nepali Society America and NRNA NCC USA
- 5.4 Establishment of a Committee for Facilitation in Partnership with Everest Credit Union and NRNA NCC USA
- 5.5 Establishment of an emergency fund.
- 5.6 MOU Signing as Requested by Lumbini Cultural Municipality
- 5.7 Annual Calendar Preparation for NCC & Chapters
- 5.8 2023 Tax Filing
- 5.9 NRNA NCC USA's Commitment to Supporting Nepali Community Centers in Response to Requests from the Nepali Communities.
- 5.10 Formation of the Bylaws Amendment Committee.
- 5.11 Regarding 13th Annual General Meeting (AGM) of The Organization (NRNA NCC USA).

Discussions and Decisions on the Agendas:

5.1 Appointment of IT Coordinator and Renewal of NRNA USA's Website Maintenance Contract.

Due to time constraints, no decision has been made regarding the IT coordinator, and the agenda has been postponed to the next meeting. As for the contract renewal of website maintenance with CloudLyte Tech, it was decided that Vice President Bhanu Kharel, Youth Coordinator Tej Poudel, Regional Coordinator Mohan Neupane, and Board of Director Laxman Darlami will submit a written report detailing the current state of the website, the issues to be improved and revised, to the General Secretary within 15 days from today. Additionally, it was decided that General Secretary Ram Hari Adhikari will proceed with the renewal work based on the report, with proper advice and support from the team.

5.2 Overview of Departmental Duties and Progress Updates

It has been decided that all department heads should submit their written progress reports to the secretariat within 15 days from today.



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5.3 Establish of a Scholarship Fund for Underprivileged and Brilliant Students in Dhading District, in Collaboration with Dhading Nepali Society America and NRNA NCC USA.

During the discussion of this matter, presented by Joint-Treasurer Diwakar Pande, a 3-member committee was established. The committee consists of General Secretary Ram Hari Adhikari serving as the coordinator, Treasurer Saroj Sigdel, and Joint-Treasurer Diwakar Pande as members. It was decided that this committee would develop procedures and carry out financial collection and other necessary tasks.

5.4 Establishment of a Committee for Facilitation in Partnership with Everest Federal Credit Union and NRNA NCC USA.

During the discussion on this matter, presented by Treasurer Saroj Sigdel, it was decided to assign the responsibility of further studying and identifying suitable options for cooperation and facilitation to Treasurer Saroj Sigdel.

5.5 Establishment of an emergency fund.

During the discussion on this matter, it was decided to form a committee with Senior Vice President Bikash Upreti as the Coordinator and Secretary Deepak Sapkota as member, and to expand the committee as needed.

5.6 MOU Signing as Requested by Lumbini Cultural Municipality.

Since the proposer, Vice President Netra Pandey, was absent from the meeting, it was decided to postpone the discussion of this issue to the next meeting.

5.7 Yearly calendar preparation of NCC & Chapters.

Since the proposer, Vice President Netra Pandey, was absent from the meeting, it was decided to postpone the discussion of this issue to the next meeting.

5.8 2023 Tax Filing.

During the discussion on this matter, presented by Treasurer Saroj Sigdel, it was decided to assign the responsibility of filing taxes on time according to IRS rules to Treasurer Saroj Sigdel.

5.9 Support Requests from the Nepali Community Centers.

During the discussion on this matter, presented by Vice President Bhanu Kharel and Treasurer Saroj Sigdel, it was decided to entrust Vice President Bhanu Kharel, Treasurer Saroj Sigdel and Women Secretary Shanti Poudyal with the responsibility of preparing the necessary procedures to advance this matter and to provide support to Nepali community centers in accordance with the procedures.



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5.10 Formation of the Bylaws Amendment Committee.

During the discussion on this issue, presented by General Secretary Ram Hari Adhikari, it was decided to form a Bylaws Amendment Committee. This committee, under the coordination of General Secretary Ram Hari Adhikari, will include representatives from women, youth, legal experts, regions and chapters.

5.11 13th Annual General Meeting (AGM) of NRNA NCC USA.

During the discussion, it was decided that the 13th Annual General Meeting will be held in the second week of July (July 13 and 14, 2024) in the DMV Metro Area, with Senior Vice President Bikash Upreti as the Convener, Youth Vice President Anup Khanal as the Co-Convenor, and the Organizing Chapter Co-Convenor. The committee will be expanded if necessary.

Additionally, it was decided to form a steering committee, which will include President Dr. Arjun Banjade, General Secretary Ram Hari Adhikari, Treasurer Saroj Sigdel, and Convener Bikas Upreti. This steering committee will provide policy support to the convening committee.

- **Upcoming Meeting:** We will soon announce the date and time for our next meeting. Please stay tuned for this information.
- **Adjournment:** With no further business on the agenda, President Dr. Arjun Banjade gracefully concluded the meeting with his insightful closing remarks.

Ram Hari Adhikari
General Secretary
NRNA NCC USA

Dr. Arjun Banjade
President
NRNA NCC USA