



Non-Resident Nepali Association National Coordination Council - USA



Executive Board Meeting

July. 21st 2018

Chair by: President, Dr. Keshab Paudel

Moderated by : General Secretary, Mr. Babu Ram (BR) Lama

General Secretary Mr. Babu Ram (BR) Lama called the NRNA NCC USA EXECUTIVE BOARD 2017-19 13th board meeting on the authority of President Dr. Keshab Paudel's direction to order in July. 21st 2018 at 9:30 pm EST at the <https://zoom.us/j/486522869> and, those in attendance and constituting a quorum were:

S.N.	Name	Designation	Attend
1	Dr. Keshab Paudel	President	Yes
2	Mr. Suneel Sah	Senior Vice President	Yes
3	Ms. Radha K Paudel	Mid-West R.Vice President	No
4	Mr. Ram Kumar Subedi	North East R. Vice President	Yes
5	Mr. Jedu Pokhrel	South R. Vice President	No
6	Ms. Uma Karki Thapa	West R. Vice President	Yes
7	Mr. Babu Ram Lama	General Secretary	Yes
8	Mr. Hom Nath Gautam	Secretary	No
9	Dr. Prakash Aryal	Treasurer	Yes
10	Mr. Pawan Yonjan	Joint Treasurer	Yes
11	Mr. Bal K Joshi	Media Coordinator	Yes
12	Mr. Binod K Tiwari	Spokesperson	Yes
13	Mr. Swaraj Khati	Youth Coordinator	No
14	Ms. Idira Tripathi	Woman Coordinator	Yes
15	Dr. Arjun Banjade	BOD	Yes
16	Mr. Krishna P Lamichhane	BOD	Yes
17	Ms. Trishna Sharma	BOD	No
18	Mr. Sanjay Thapa	BOD	Yes
19	Ms. Divya KC Oli	BOD	No
20	Mr. Gopendra Bhattarai	BOD	Yes
21	Ms. Bindu Sapkota	BOD	Yes
22	Mr. Amrit Babu Kattel	BOD	No
23	Mr. Priti Sagar Khatri	BOD	No
24	Mr. Angngima G Sherpa	BOD	Yes
25	Mr. Vishnu Bahadur Shah	BOD	No



Non-Resident Nepali Association National Coordination Council - USA



Observers From ICC			
S.N.	Name	Designation	Attend.
1	Mr. Gouri Joshi	Regional Coordinator	No
2	Mr. Nabin Sherchan	Deputy Regional Coordinator	Yes
3	Ms. Goma Sen	ICC Members	No
4	Mr. Dharma Bhattarai	ICC Members	No
5	Mr. Bishnu Man Pradhan	ICC Members	No
6	Mr. Praksah Sapkota	ICC Members	No
7	Ms. Bandana Koirala	ICC Members	No
8	Mr. Bed Raj Basnet	ICC Members	No
9	Mr. Dili Ram Bhattarai	ICC Members	Yes
10	Mr. Kunga Sherpa	ICC Members	No
	Ms. Sarala Kadel	ICC Members	No
	Mr. Rajan Tripathi	ICC Members	No

Terms of reference: 7th AGM & Americas Region Regional Skill, Knowledge, & Innovation (SKI) Conference Assessment.

Previous meeting minute: The previous minute was taken as read.

Roll called: General Secretary.

Meeting Open: Mr. President with opening remarks.

Agendas:

- 7th AGM & SKI Conference Assessment.
- 7th AGM & SKI Conference Financial Report.
- Appointment of Legal Advisory Committee.
- AOB:
N/A

"Once a Nepali Always a Nepali"



Non-Resident Nepali Association National Coordination Council - USA



Discussion & Decision

- 7th AGM & SKI Conference Assessment.

On the authority of the president, the general secretary briefed the participants on the agenda and opened the floor for discussion. Taking part in the debate, most of the participants pointed to the weakness of the events, such as the distribution of the free passes without the approval of the steering committee and without any valid reasons, the lack of communication within the executive board and among other officials, uncontrolled events primarily on the second day, and the failure to manage the timetable. However, the board members agreed that the 7th AGM & SKI Conference was held successfully overall. After the extensive discussion, the president concluded the agenda. Ending the debate, the president said, "We all know that there were some weak points and we all are equally responsible for it. We learned from the mistakes, and it will help us to improve in the future. Based on our discussion, it has been announced that the 7th AGM & SKI Conference held in San Francisco, CA, on June 16-17, 2018, was conducted successfully and met the ultimate goal."

- 7th AGM & SKI Conference Financial Report

The General Secretary asked the Treasurer to present "7th AGM & SKI Conference Financial Report" at the meeting, and the Treasurer presented it. On the authority of the President, the General Secretary has tabled the financial report for board approval after the treasurer's presentation. The Board has refused to approve it in its current condition, citing that it is unclear to understand for everyone and that there is no itemized description. The President then proposed to form a committee for review and pass it on behalf of the board. The proposed members of the committee are as follows:

1. Dr. Prakash Aryal-Chair
2. Mr. Ram K Subedi-Member
3. Mr. Pawan Yonjan-Member
4. Mr. Binod Tiwari-Member



Non-Resident Nepali Association National Coordination Council - USA



5. Ms. Indira Tripathi–Member
6. Mr. Sanjay Thapa–Member
7. Mr. Gopendr Bhattarai–Member

The Board unanimously passed the President's proposal, and the committee was given two weeks to complete the assigned task.

Note: The presented financial report at the meeting is attached herewith "Annex I." The reviewed and the final financial report will be published soon.

- Appointment of Legal Advisory Committee

The President proposed the following names in order to form the "legal Advisory Committee" as per the NRNA NCC USA's 13th amendment bylaws, Article XII, 89.


1. Ms. Bandita Sharma Dahal, Esq.-Chair
2. Mr. Keshab Raj Sedhai, Esq.-Member
3. Mr. Dhana Basnet, Esq.-Member

The Board unanimously accepted the proposed names and formed the "Legal Advisory Committee."

- AOB
N/A

The President adjourned the Meeting with vote of thanks to the participants.

The-End


Submitted by
General Secretary

Sunsal
Approved by
Acting President

"Once a Nepali Always a Nepali"

Financial report SKI/AGM June 16-17,2018

Total registration	Free registration	Paid registration	Income registration
338	174	164	\$ 16,400.00
Volunteers	20		
Presenters/speakers	10		
Sponsors	58		
Media	31		
Guests	32		
Artists	23		
Total	174		

	DEBIT	CREDIT
Expenses		Income
Video/photo	\$ 2,500.00	Donation \$ 44,212.00
DoubleTree	\$ 45,573.09	Registration \$ 16,400.00
Artists/Bindu	\$ 5,000.00	
CA state chapter for Misc expenses	\$ 6,924.18	
Food for guests	\$ 462.83	
copy fee	\$ 109.84	
deposit fee	\$ 12.60	
paypal+Square fee	\$ 1,000.00	
Total	\$ 61,582.54	\$ 60,612.00
Net		\$ (970.54)

SKI/AGM Donation List

Vastika Inc	Mr. Gouri	Joshi	\$5,000
Dr	Keshab	Paudel	\$3,000
Dilli	Bhattarai		\$1,000
Dr	Prakash	Aryal	\$500
Gopendra	Bhattarai		\$500
Santosh	Chaudhary		\$500
Uttam	Lamichhane		\$500
Anuj	Kandel		\$500
Dr	Prem	Adhikari	\$500
Bal	Joshi		\$500
Krishna	Koirala		\$500
Krishna	Lamichhane		\$500
Smriti	Karki		\$500
Vishnu	Shah		\$500
Suneel	Sah		\$1,000
Nabin	Sherchan		\$2,000
Dilu	Parajuli		\$500
Sanjay	Thapa		\$500
Niroj	Pant		\$500
Buddi	Subedi		\$550
Shashi	Adhikari		\$500
Uma	Karki	Thapa	\$1,000
Bala	Ghimire		\$500
Ram	Pandey		\$500
Binay	Aryal		\$500
Purna	Sherpa		\$501
Wisconsin	Chapter		\$505
Colorado	Chapter		\$500
Suresh	Pokhrel		\$500
Drona	Gautam		\$250
Bikram	Ghimire		\$150
Surendra and	Ruby	Shrestha	\$500
New	York	Chapter	\$500
Rishi	P.	Dhakal	\$501
Arjun	P.	Sigdel	\$300
Surendra	P	Malla	\$151
Lakpa	Dendi	Sherpa	\$501
Shankeshwar	Subedi		\$500
B	R	Lama	\$501
Haribol	Bhandari		\$1,000
Kul	Acharya		\$1,000
Dipesh	Shrestha		\$500
Suman	Thapa		\$250

Sagoon			\$5,000
Prabhu	Group		\$500
Shrestha	Law	Firm	\$300
Dr.	Barsha	Moktan	\$300
Keshab	Sedai	law firm	\$1,000
Chhetri &	Associates		\$750
Indiana	Chapter		\$500
New	Hampshire	Chapter	\$500
Lal	Babu	Prasad	\$501
Radha	Poudel		\$500
Rajan	Tripathi		\$501
Rad	Pandit		\$1,000
Krishna	Lohani		\$500
Satya	Chaudhary		\$200
Lok	Tiwari		\$1,000
Total			\$44,212

NON-RESIDENT NEPALI
 1200 WY WALNUT HILL
 LAURE 7200
 IRVING, 75038
 UNITED STATES OF AMERICA

M 5852
 4/3/2018 12:00:00 AM
 8/30/2018 12:00:00 AM



Rate Plan:
 HT#
 AL:
 Cat.

6/18/2018

4/10/2018	8897588	VS *9026	(83,840.00)
6/11/2018	8887938	CHECK-081118	137,339.11
6/16/2018	8995216	*BANQUETS	\$1,005.53
6/16/2018	8995234	*BANQUETS	\$2,547.33
6/16/2018	8995259	*BANQUETS	\$12,736.65
6/16/2018	8995280	*BANQUETS	\$38.15
6/16/2018	8995284	*BANQUETS	\$2,318.43
6/16/2018	8995312	*BANQUETS	\$12,066.30
6/17/2018	8995139	*BANQUETS	\$213.54
6/17/2018	8995150	*BANQUETS	\$1,991.43
6/17/2018	8995151	*BANQUETS	\$14,077.35
6/17/2018	8995441	MISC REVENUE - NON-TAXABLE (XFR FR GRP NON-RESIDENT NEPALI AGSC. RCPT A - 6/16/2018)	\$37.50
6/18/2018	8997336	GUEST ROOM SINGLE (XFR FR RM MARASINI RCPT B - 6/18/2018)	\$133.00
6/18/2018	8997335	CITY TAX (XFR FR RM MARASINI MADHU 215 RCPT B 6/16/2018)	\$15.96
6/18/2018	8997336	TOURISM ASSESSMENTS (XFR FR RM MARASINI RCPT B - 6/16/2018)	\$0.93
6/18/2018	8997337	GUEST ROOM SINGLE (XFR FR RM MARASINI RCPT B - 6/17/2018)	\$133.00
6/18/2018	8997337	CITY TAX (XFR FR RM MARASINI MADHU 215 RCPT B 6/17/2018)	\$15.96
6/18/2018	8997337	TOURISM ASSESSMENTS (XFR FR RM MARASINI RCPT B - 6/17/2018)	\$0.93

- 150 Printed Copies

VS *9026

6/19/2018

1539130.A

NON-RESIDENT NEPALI

035103

NON-RESIDENT NEPALI
1200 W. WALNUT HILL
LANE 2200
IRVING 75038
UNITED STATES OF AMERICA

H 5652
4/3/2018 12:00:00 AM
6/30/2018 12:00:00 AM

Rate Plan
HH#
AL:
Car:

6/18/2018

6/18/2018	6997554	Beverage Sales Bar Difference - 6-16	\$13.41
6/18/2018	6998726	VS *3715	(\$3,000.00)
6/18/2018	6998727	VS *3715	(\$11.05)
6/18/2018	6998728	VS *3715	(\$2,000.00)
6/18/2018	6998875	VS *3715	(\$1,155.34)
		BALANCE	\$0.00

VS *9026

6/18/2018

1539130 A

NON-RESIDENT NEPALI

03516G

Doubletree Hotel San Francisco Airport

835 Airport Boulevard Burlingame, CA USA 94010
 Phone: 850-344-5500 - Fax: 850-347-8987

Check#: 45,418
 Page: 1 of 1

Banquet Check

Created: 6/16/2018

Account: Non-Resident Nepal Association	Event Date: Sat. Jun. 16, 2018
Post As: Non-Resident Nepal Association	Contact: Mr. Dilli Bhattar
Address: 1200 W. Walnut Lane 2200 Irving, TX 75838	Phone: (650)440-8286
House Acct:	Fax: xxx-xxx-xxx
	On-Site:
	Tax Exempt:

Quantity	Food	Price	Amount
25	Customized Plated Luncheon	30.00 Per person	750.00
Subtotal:			750.00
Service Charge %:			23.00 172.50
Tax %:			9.00 83.03
Total:			1,005.53

Quantity	Miscellaneous	Price	Amount
1	Complimentary LCD Projector Package (Redwood Sequoia only)	0.00	0.00
Subtotal:			0.00
Service Charge %:			0.00 0.00
Tax %:			9.00 0.00
Total:			0.00

Room Rental		Price	Amount
Room: Tiburon/Sausalito	Function: LUN		
Room: Courtyard	Function: LUN		
Room: Redwood-Sequoia	Function: LUN		
Subtotal:			0.00
Room Rental Tax %:			9.00 0.00
Total:			0.00

Grand Total:	1,005.53
Balance Due:	1,005.53


 Client Signature

06/10/2018
 Date

Doubletree hotel san Francisco Airport

835 Airport Boulevard Burlingame, CA USA 94010
 Phone: 650-344-5500 - Fax: 650-347-9887

Check# 45,146
 Page: 1 of 1

Banquet Check

Created: 6/16/2018

Account: Non-Resident Nepali Association Post As: Non-Resident Nepali Association Address: 1200 W. Walnut Hill Lane 2200 Irving, TX 75838 House Acct:	Event Date: Sat. Jun. 16, 2018 Contact: Mr. Dilip Bhattarai Phone: (650)440-8266 Fax: xxx-xxx-xxx On-Site: Tax Exempt:
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Quantity	Food	Price	Amount
50	Customized Plated Dinner	38.00 Per person	1,900.00
Subtotal:			1,900.00
Service Charge %: 23.00			437.00
Tax %: 9.00			210.33
Total:			2,547.33

Room Rental	Price	Amount
Room: Redwood-Sequoia Function: DIN		
Room: Tiburon/Sausalito Function: DIN		
Room: Courtyard Function: DIN		
Room: Sierra Foyer Function: DIN		
Subtotal:		0.00
Room Rental Tax %: 0.00		0.00
Total:		0.00

Grand Total:	2,547.33
Balance Due:	2,547.33

 Client Signature

 Date

Doubletree Hotel San Francisco Airport835 Airport Boulevard Burlingame, CA USA 94010
Phone: 650-344-3500 - Fax: 650-347-8887

Check#: 45,146

Page: 1 of 1

Banquet Check

Created: 6/16/2018

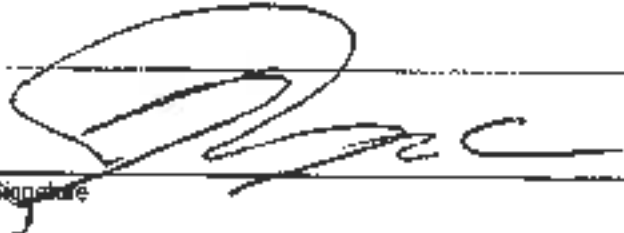
Account: Non-Resident Nepali Association	Event Date: Sat. Jun. 16, 2018
Post As: Non-Resident Nepali Association	Contact: Mr. Dil Bhattarai
Address: 1200 W. Walnut Hill Lane 2200 Irving, TX 75838	Phone: (650)440-8266
House Acct:	Fax: XXX-XXX-XXXX
	On-Site:
	Tax Exempt:

Quantity	Food	Price	Amount
250	Customized Plated Dinner	38.00 Per person	9,500.00
Subtotal:			9,500.00
Service Charge %: 23.00			2,185.00
Tax %: 9.00			1,061.65
Total:			12,736.65

Room Rental	Price	Amount
Room: Redwood-Sequoia Function: DIN		
Room: Tiburon/Sausalito Function: DIN		
Room: Courtyard Function: DIN		
Room: Sierra Foyer Function: DIN		
Subtotal:		0.00
Room Rental Tax %: 9.00		0.00
Total:		0.00

Grand Total:	12,736.65
Balance Due:	12,736.65

Client Signature



 06/16/2018
 Date

San Francisco Airport

835 Airport Boulevard Burlingame, CA USA 94010
 Phone: 650-344-5500 • Fax: 650-347-9887

Check#: 45,418
 Page: 1 of 1

Banquet Check

Created: 6/16/2018

Account: Non-Resident Nepal Association	Event Date: Sat. Jun. 16, 2018
Post As: Non-Resident Nepal Association	Contact: Mr. Dilli Bhattarai
Address: 1200 W. Walnut Hill Lane 2200 Irving, TX 75838	Phone: (650)440-8286
House Acct.	Fax: XXX-XXX-XXXX
	On-Site:
	Tax Exempt:

Quantity	Miscellaneous	Price	Amount
1	Complimentary LCD Projector Package (Redwood Sequoia only)	0.00	0.00
1	Add at Remote Point Presenter	35.00	35.00
Subtotal:			35.00
Service Charge %: 0.00			0.00
Tax %: 9.00			3.15
Total:			38.15

Room Rental	Price	Amount
Room: Tiburon/Sausalito Function: LUN		
Room: Courtyard Function: LUN		
Room: Redwood-Sequoia Function: LUN		
Subtotal:		0.00
Room Rental Tax %: 9.00		0.00
Total:		0.00

Grand Total:	38.15
Balance Due:	38.15

 Client Signature *Rudra*

 Date *June/16/18*

Doubletree Hotel San Francisco Airport805 Airport Boulevard Burlingame, CA USA 94010
Phone: 650-344-5500 - Fax: 650-347-9867

Check# 45,143

Page: 1 of 1

Banquet Check

Created: 6/16/2018

Account: Non-Resident Nepali Association	Event Date: Sat. Jun. 16, 2018
Post As: Non-Resident Nepali Association	Contact: Mr. Dil Ghattai
Address: 1200 W. Walnut Hill Lane 2200 Irving, TX 75938	Phone: (650)440-3266
House Acct:	Fax: XXX-XXX-XXXX
	On-Site:
	Tax Exempt:

Quantity	Miscellaneous	Price	Amount
1	LCD Projector Package	595.00 each	595.00
24	Black Pipe & Drape (per linear ft)	18.00 each	432.00
1	Stage Wash Lighting	500.00 each	500.00
1	VGA Splitter	150.00 each	150.00
4	Setup (2 Techs, 2 Hours)	75.00 each	300.00
Subtotal:			1,977.00
Service Charge %: 0.00			0.00
Tax %: 9.00			177.93
Total:			2,154.93

Room Rental	Price	Amount
Room: Sierra Ballroom Room: Sierra Foyer	Function: MTG Function: RGTR 150.00	150.00
Subtotal:		150.00
Room Rental Tax %: 9.00		13.50
Total:		163.50
Grand Total:		2,318.43
Balance Due:		2,318.43

Client Signature _____

Date _____

Douglas Hotel San Francisco Airport835 Airport Boulevard Burlingame, CA USA 94010
Phone: 650-344-5500 - Fax: 650-347-9887Check#: 45,418
Page: 1 of 1**Banquet Check**

Created: 6/16/2018

Account: Non-Resident Nepali Association	Event Date: Sat. Jun. 16, 2018
Post As: Non-Resident Nepali Association	Contact: Mr. Dilli Bhattari
Address: 1200 W. Walnut Hill Lane 2200 Irving, TX 75838	Phone: (650)440-8266
	Fax: XXX-XXX-XXX
	On-Site:
House Acct:	Tax Exempt:

Quantity	Food	Price	Amount
300	Customized Plated Luncheon	30.00 Per person	9,000.00
Subtotal:			9,000.00
Service Charge %: 23.00			2,070.00
Tax %: 9.00			996.30
Total:			12,066.30

Quantity	Miscellaneous	Price	Amount
1	Complimentary LCD Projector Package (Redwood Sequoia only)	0.00	0.00
Subtotal:			0.00
Service Charge %: 0.00			0.00
Tax %: 9.00			0.00
Total:			0.00

Room Rental	Price	Amount
Room: Tiburon/Sausalito Room: Courtyard Room: Redwood-Sequoia	Function: LUN Function: LUN Function: LUN	
Subtotal:		0.00
Room Rental Tax %: 9.00		0.00
Total:		0.00

Grand Total: 12,066.30

Balance Due: 12,066.30

Client Signature

Date

06/16/2018

Cometree Hotel San Francisco Airport835 Airport Boulevard Burlingame, CA USA 94010
Phone: 650-344-5500 - Fax: 650-347-9887Check# 45,144
Page: 1 of 1**Banquet Check**

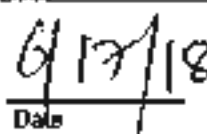
Created: 6/17/2018

Account: Non-Resident Nepali Association	Event Date: Sun, Jun. 17, 2018
Post As: Non-Resident Nepali Association	Contact: Mr. Dilip Bhattarai
Address: 1200 W. Walnut Hill Lane 2200 Irving, TX 75838	Phone: (650)440-8286
House Acct:	Fax: XXX-XXX-XXX
	On-Site:
	Tax Exempt:

Quantity	Miscellaneous	Price	Amount
4	Flipchart	49.00 each	196.00
Subtotal:			196.00
Service Charge %:			0.00
Tax %:			9.00
Total:			213.64

Room Rental	Price	Amount
Room: Sierra Ballroom Room: Sierra Foyer	Function: MTG Function: RGTR	
Subtotal:		0.00
Room Rental Tax %:		9.00
Total:		0.00

Grand Total:	213.64
Balance Due:	213.64

Client Signature

Date

Doubletree Hotel San Francisco Airport838 Airport Boulevard Burlingame, CA USA 94010
Phone: 650-344-6500 - Fax: 650-347-9597

Check#: 45,144

Page: 1 of 1

Banquet Check

Created: 6/17/2018

Account: Non-Resident Nepali Association	Event Date: Sun. Jun. 17, 2018
Post As: Non-Resident Nepali Association	Contact: Mr. Dilli Bhattarai
Address: 1200 W. Walnut Hill Lane 2200 Irving, TX 75838	Phone: (650)440-8266
House Acct:	Fax: xxx-xxx-xxx
	On-Site:
	Tax Exempt:

Quantity	Miscellaneous	Price	Amount
1	LCD Projector Package	595.00 each	595.00
24	Black Pipe & Drape (per linear ft)	18.00 each	432.00
1	Stage Wash Lighting	500.00 each	500.00
1	VGA Splitter	150.00 each	150.00
2	Teardown (2 Techs, 1 Hour)	75.00 each	150.00
Subtotal:			1,627.00
Service Charge %: 0.00			0.00
Tax %: 9.00			164.43
Total:			1,991.43

Room Rental	Price	Amount
Room: Sierra Ballroom Room: Sierra Foyer	Function: MTG Function: RGTR	
Subtotal:		0.00
Room Rental Tax %: 9.00		0.00
Total:		0.00
Grand Total:		1,991.43
Balance Due:		1,991.43

Client Signature _____

Date _____

Loupietree Hotel San Francisco Airport836 Airport Boulevard Burlingame, CA USA 94010
Phone: 650-344-6500 - Fax: 650-347-8837

Check#: 45,145

Page: 1 of 1

Banquet Check

Created: 6/17/2018

Account: Non-Resident Nepali Association	Event Date: Sun, Jun. 17, 2018
Post As: Non-Resident Nepali Association	Contact: Mr. Dilip Bhattari
Address: 1200 W. Walnut Hill Lane 2200 Irving, TX, 75838	Phone: (650)440-8266
House Acct:	Fax: XXX-XXX-XXX
	On-Site:
	Tax Exempt:

Quantity	Food	Price	Amount
350	Plated Lunch	30.00 Per person	10,500.00
Subtotal:			10,500.00
Service Charge %: 23.00			2,415.00
Tax %: 9.00			1,162.35
Total:			14,077.35

Quantity	Miscellaneous	Price	Amount
1	Complimentary LCD Projector Package (Redwood Sequoia only)	0.00	0.00
Subtotal:			0.00
Service Charge %: 0.00			0.00
Tax %: 9.00			0.00
Total:			0.00

Room Rental		Price	Amount
Room: Redwood-Sequoia	Function: LUN		
Room: Tiburon/Sausalito	Function: LUN	0.00	0.00
Room: Courtyard	Function: LUN		
Subtotal:			0.00
Room Rental Tax %: 9.00			0.00
Total:			0.00

Grand Total:	14,077.35
Balance Due:	14,077.35

Client Signature



Date

06-17-18

Doubletree Hotel San Francisco Airport835 Airport Boulevard Burlingame, CA USA 94010
Phone: 650-344-3500 - Fax: 650-347-9887

Check#: 45,145

Page: 1 of 1

Banquet Check

Created: 6/18/2018

Account: Non-Resident Nepali Association	Event Date: Sat. Jun. 16, 2018
Post Ad: Non-Resident Nepali Association	Contact: Mr. Dilip Bhattari
Address: 1200 W. Walnut Hill Lane 2200 Irving, TX 75838	Phone: (650)440-8266
House Acct:	Fax: XXX-XXX-XXX
	On-Site:
	Tax Exempt:

Quantity	Beverage	Price	Amount
1	Remaining Balance to meet \$350 in beverage sales to avoid the \$150 bartender fee	10.00 each	10.00
Subtotal:			10.00
Service Charge %: 23.00			2.30
Tax %: 9.00			1.11
Total:			13.41
16	House Wine	8.00 each	128.00
12	Domestic Beer	6.00 each	72.00
20	Imported Beer/Hand Crafted	7.00 each	140.00
Subtotal:			340.00
Service Charge %: 0.00			0.00
Tax %: 9.00			30.60
Total:			370.60

Room Rental	Price	Amount
Room: Redwood-Sequoia	Function: DIN	
Room: Tiburon/Sausalito	Function: DIN	
Room: Courtyard	Function: DIN	
Room: Sierra Foyer	Function: DIN	
Subtotal:		0.00
Room Rental Tax %: 9.00		0.00
Total:		0.00
Grand Total:		384.01
Balance Due:		384.01

Client Signature

Date