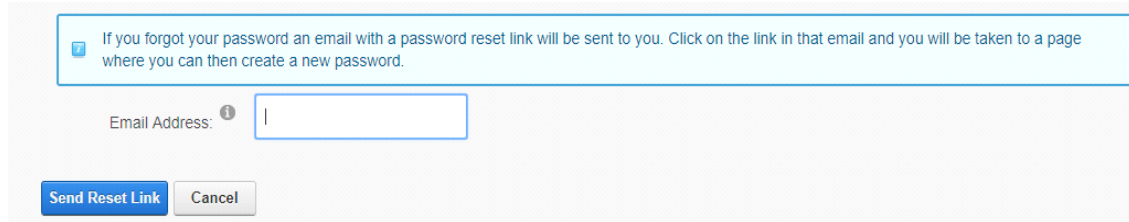


Instructions for uploading picture in NRNA web site:

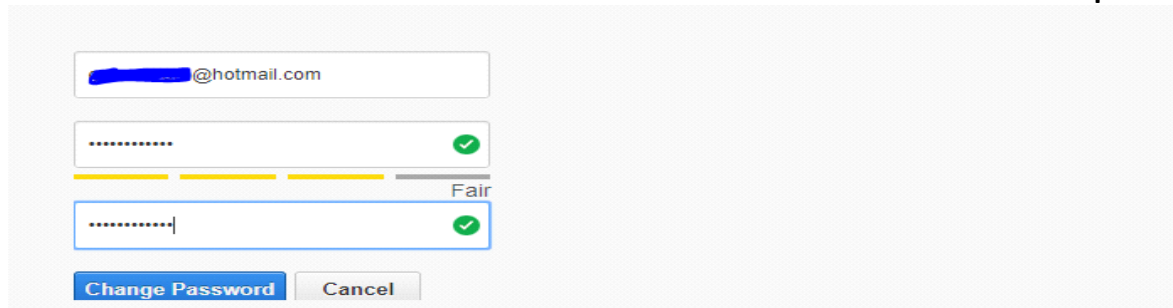
1. Copy and paste the url below in the address bar of your browser and select ENTER:

<https://us.nrna.org/index/ctl/SendPassword>

2. You will be navigated to the Send Reset Link page.



3. Enter your correct email address and select the Send Reset Link button. This email should be the one that you used earlier while becoming NRN member.
4. Check your email. Look for an email from NRNA. The subject line may read as NRNA USA Password Reminder
5. Read the email and note the website address and your username. The username should be same as your email address
6. Select the Link to reset password. Please note that the link to reset password will expire after certain time period. You will be navigated to Change Password page
7. Enter a Password in the New Password text box
8. Enter the same Password in the Confirm Password text box. **Remember the password.**



9. Now Select the Change Password button. You may see a green label saying that your password has been changed and you will be automatically navigated to the home page. No need to log in here.
10. If not automatically navigated, please type <http://us.nrna.org> in the address bar of the browser and select Enter.
11. Log in using your email address and newly created password.
12. Go the membership menu and select Manage Profile option
13. Fill in all the information
- 14. Upload a photo (required for printing the Card)**
15. Select the Update button near the bottom
16. Notice the Profile updated successfully message near the top.

Congratulations, at this point you have successfully updated your profile and uploaded a picture.